



**USA GYMNASTICS.**

# New Jersey

**2018**

## **Competitive Program Handbook &**

## **Club Directory**

Web site [WWW.USAGNJ.COM](http://WWW.USAGNJ.COM)

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**USA-G / XCEL - NJ HANDBOOK 2018**

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**Web site [www.usagnj.com](http://www.usagnj.com)**

Published by USA-Gymnastics-New Jersey

Book copies available for \$25.00 (including shipping)

Send request with check payable to USAG-N.J. mail to:

USA-Gymnastics N.J. William Psiuk 110 Fifth Ave. Bradley Beach, NJ 07720

## **DEFINITIONS**

**AGE GROUP COMPETITION:** Competition sanctioned by USA-Gymnastics in which the rules are written by committees in the USA and include compulsory exercises and/or optional exercises. The optional exercise rules are a modified version of the FIG Code of Points.

**ATHLETE NUMBER:** A number will be assigned to each athlete who joins the USA-Gymnastics Athlete Membership program. The coach **MUST** furnish this number to meet directors when registering for each sanctioned competition.

**CODE OF POINTS:** A book of optional rules, written by the FIG (Available from the national USA-Gymnastics office).

**ELITE LEVEL:** National and international level of gymnastics beyond the Jr. Olympic Program. USA Olympic gymnasts are elite level.

**FIG:** Federation of International Gymnastics. Responsible for the Code of Points and international competition.

**IAW:** In accordance with.

**JR. OLYMPIC PROGRAM:** USA-Gymnastics developmental and competitive program consisting of Levels 1 to 10.

**LOCAL MEETS:** A sanctioned USA-Gymnastics Competition in which scores obtained may be used to qualify into Sectionals.

**MEET DIRECTOR:** A USA-Gymnastics professional member, at least 18 years of age, and certified meet director, responsible for applying for a sanction to host a USA-Gymnastics sanctioned competition. The meet director will post the sanction at the meet, and will run the competition according to the USA-Gymnastics Rules and Policies.

**MEET DIRECTOR CERTIFICATION:** A requirement by the USA-Gymnastics to be granted a sanction to run a USA-Gymnastics competition. The Meet director's exam is an open book test. The test and blank answer sheet are found in the USA-Gymnastics Rules and Policies.

**NAWGJ:** National Association of Women's Gymnastic Judges.

**PROFESSIONAL MEMBERSHIP:** A requirement of USA-Gymnastics for coaches to coach at sanctioned competitions. Women's Professional Membership is obtained by contacting the USA-Gymnastics Membership Program at 1-(800) 345-4719 [www.usa-gymnastics.org/pages/index.html](http://www.usa-gymnastics.org/pages/index.html).

**PROFESSIONAL NUMBER:** A number will be assigned to each professional member who joins the USA-Gymnastics Professional Membership program. The coach **MUST** furnish this number to ALL meet directors **PRIOR** to a sanctioned competition. (Professional Members must rejoin each year.)

**RC:** Regional Chairman - Responsible for the administration of the USA-Gymnastics on the regional level.

**SANCTION FORM:** A form that is mailed to a meet director (who has applied for one and sent the proper fee) that indicates the competition is recognized by the USA-Gymnastics and that the event will be conducted under the strict rules and policies of USA-Gymnastics. Scores from a sanctioned meet *may* be used to qualify for higher-level meets, etc. The sanction form listing the name of the meet director, competitive levels and the date of the meet, must be posted at a USA-Gymnastics sanctioned event.

**SANCTIONED MEET:** A gymnastics competition recognized by USA-Gymnastics. Scores from sanctioned meets may be used as qualifying scores into future competitions. and for class mobility. **ALL COACHES and JUDGES MUST BE USAG PROFESSIONAL MEMBERS AND ALL GYMNASTS MUST BE USAG ATHLETE MEMBERS TO PARTICIPATE IN A SANCTIONED MEET.** Sanctioned meets are designated by level and as a local, sectional, state, regional, national meet, etc.

**SECTIONAL MEET:** Sponsored by USA-Gymnastics N.J., an opportunity for gymnasts to receive the minimum scores needed to enter the STATE meets. Gymnasts use scores attained at local meets to qualify into sectional meets. (See chapter "Sectional and State Meet Entry Procedures for USA-Gymnastics N.J." in this booklet.)

**STATE /REGIONAL CHAIRMAN:** Elected positions. The SACC and RC are responsible to oversee the USA-Gymnastics competitive program at the state and regional levels. The State Administrative Committee Chairman is the USA-Gymnastics representative in each state.

**SACC:** State Administrator Committee Chairman - Responsible for the administration of the USA-Gymnastics at the State level.

**STATE USAG COMPETITION:** A USA-Gymnastics N.J. sponsored competition in which the State Champions at various levels are named. The State Meet falls under the jurisdiction of the State Administrator and State Committee.

**STATE QUALIFIER MEET:** Meets for Level 9/10 which meet the requirements that allow the gymnasts to qualify for the State Championship Meet.

**USA-G:** USA-Gymnastics - (Formerly known as the United States Gymnastics Federation USGF), is the governing body for gymnastics as appointed by the USOC (United States Olympic Committee). The national office is located in Indianapolis, IN.

**XCEL:** The Xcel Program is designed to offer a broad-based, affordable competitive experience outside the traditional Jr. Olympic Program to attract and retain a diverse group of athletes.

## WELCOME TO USA-GYMNASTICS - NEW JERSEY

The purpose of this Guidebook is to gather the USA-Gymnastics - New Jersey Competitive Program into one, getting easier-to-read booklet. This guide should be used as a supplement to the current USA-Gymnastics **RULES AND POLICIES**. An attempt has been made here to include all rules specific to gymnastics in New Jersey.

### SPECIAL NOTE

Although accurate when printed, all information in this booklet is superceded by official USA-Gymnastics documents, should there be a difference. When in doubt, refer to the current USA-Gymnastics Rules and Policies Book, official USA-Gymnastics Minutes published in Technique Magazine and USA-Gymnastics N.J. Administrative Committee Minutes. This booklet is a general guide only and as such is an interpretation of rules. The USA-Gymnastics Rules and Policies are obtained on line and by becoming a Professional Member of USA-GYMNASTICS. It is the responsibility of each coach to become familiar with and follow the USA-Gymnastics Rules and Policies.

### DUTIES OF COACHES AND OFFICIALS

1. Every coach, Judge or Jr. Professional (if 16-17 yrs. Old) at a Sanctioned USA-Gymnastics Meet **must be a Professional Member of USA-Gymnastics, have a back-ground check, Safety Certified and taken the USA-Gymnastics U 100 COURSE**. No exceptions will be allowed. All Certificates must be visibly displayed at all sanctioned competitions. A confirmation paper from Members Services copied from the web site is valid proof of membership.
2. Every gymnast in a Sanctioned USA-Gymnastics Meet must be an Athlete Member of USA-Gymnastics. No exceptions can be allowed. ***Coaches are responsible for providing Athletic Membership numbers for each athlete entering a meet and for entering them in the correct age group. It is the coach's responsibility to educate parents about appropriate behavior at meets.***
3. Follow the USA-Gymnastics Code of Ethics.
4. Function ONLY as a Coach during competition. They may not serve in a dual capacity (i.e. Coach/Judge).
5. Be Professional. Display good sportsmanship. Dress in appropriate attire that reflects the best image of gymnastics.
6. Be mentally and physically prepared and rested in order to provide the safest environment for the gymnasts.
7. Turn off all cell phone and pagers (**or set them at vibrate mode**) while in the "field of play" to avoid disturbing the competition.
8. **Meet Directors, Coaches, and Judges must** be familiar with, and are responsible for all applicable regulations in the USA-Gymnastics Rules & Policies Book. Meets must be planned to adhere to recommended start and end times, minimum warm-up times, and staying within the time guidelines. Safety, fairness, and quality meet experiences for the competitors are our priorities. Judges should note any meet irregularities on the Sanction Report Form
9. In case of a Rules & Policies or Ethics violation that cannot be resolved by the direct communication with the involved parties:
  - a. File a written complaint, as soon as possible, with copies to the State Chairman, the Rules & Policies/Ethics Chairman, and the party(s) against whom there is a complaint. Include all pertinent factual information.
  - b. If required an investigation will ensue with recommendations to the State Committee and Regional Office as appropriate.

## CHAIN OF COMMANDS

SHOULD QUESTIONS ARISE, MEMBERS SHOULD SEEK ANSWERS  
BY FOLLOWING THE “CHAIN OF COMMANDS” AS DESCRIBED BELOW:

### PARENTS ASK COACHES/GYM OWNERS

MEMBERS AND STATE ADMINISTRATIVE COMMITTEE CHAIRMAN (SACC)

SACC asks

**RECC**  
Elite Development  
Coming Events  
Qualifying Scores &  
Procedures  
Qualifying to higher  
competitions  
Recommendations  
for changes in programs  
Talent Opportunity Prog.

**RJOCC**  
J.O. Development  
Coming Events  
Qualifying Scores  
Qualifying to  
higher competitions  
Recommendations  
for changes in programs  
Class Mobility  
Compulsory Exercises

**RTCC**  
Technical Questions  
Questions dealing  
with Code of Points  
compulsory deductions  
& technical bulletins  
Petitions  
Recommendations  
for changes

**RACC**  
Membership  
Athlete Regist.  
Finances  
Meet Bids  
Operating Code  
Meet Reports  
Rules & Policies

**RECC**  
Asks

**RJOCC**  
Asks

**RTCC**  
Asks

**RACC**  
Asks  
NACC asks  
Sr. WPD  
WJOPM  
WEPM or  
USA-G president

**NTCC, NETCC**  
or **WJOP manager**  
Asks

**NECC**  
Asks

**NJOCC**  
Asks

**IECC**  
Asks  
**WEP Manager**  
Asks

**WJOP Manager**  
Asks

**Sr. Director of Women’s Program**  
Asks  
**USA-Gymnastics President**

**USA-Gymnastics International**  
Technical Consultant

<b>INTERPRITATION OF THE RULES &amp; POLICIES IS THE RESPONSIBILITY OF THE WOMENS PROGRAM COMMITTEE &amp; THE PRESIDENT OF USA-GYMNASTICS</b>
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## MEMBERSHIP IN USA-GYMNASTICS

Membership may be obtained by contacting the USA-Gymnastics Membership Office (800) 345-4719 Fax (317) 692-5212 and requesting the appropriate materials. Or you can go online to [www.usagym.org](http://www.usagym.org)  
**REMEMBER:** Each gymnast must be a USA-G Athlete Member and all coaches on floor at any USA-G sanctioned meet must be a **USA-G Professional Members, Safety Certified, have a back ground check and must have completed the U 100 course.**

## USA-GYMNASTICS NATIONAL OFFICE

132 E. Washington Street Suite 700  
Indianapolis, Indiana 46204  
(317) 237-5050 Fax: (317) 237-5069 or 5080 **Online: [www.usagym.org](http://www.usagym.org)**

### **ADDITIONAL NATIONAL USA-GYMNASTICS OFFICE STAFF**

President and CEO Kerry J. Perry  
Member Club Services Director: **Lorée Galimore** E-mail: [lgalimore@usagym.org](mailto:lgalimore@usagym.org)  
Member Services Director: **Erica Koven** E-mail: [ekoven@usagym.org](mailto:ekoven@usagym.org)  
Educational Services Manager: **Lynn Moskovitz Thompson** [lmoskovitz@usagym.org](mailto:lmoskovitz@usagym.org)

## 2016-2018 USA-GYMNASTICS - REGION VII COMMITTEE

<u>Regional Position</u>	<u>Board Member</u>	<u>E-mail</u>
(RACC)	Jen Bortz	<a href="mailto:jbortz7rac@gmail.com">jbortz7rac@gmail.com</a>
(RTCC)	Myra Elfenbein	<a href="mailto:region7rtc@comcast.net">region7rtc@comcast.net</a>
(RJOCC)	Linda Johnson	<a href="mailto:ljohnson.60@comcast.net">ljohnson.60@comcast.net</a>
(RJD)	Bonnie Synol	<a href="mailto:bsynol61@yahoo.com">bsynol61@yahoo.com</a>
(RXCC)	Jane Caruso	<a href="mailto:janecaruso@comcast.net">janecaruso@comcast.net</a>
Delaware SACC	Cleo Washington	<a href="mailto:usag.de@gmail.com">usag.de@gmail.com</a>
Maryland SACC	Jay Barrows	<a href="mailto:jaysbarrows@verison.net">jaysbarrows@verison.net</a>
New Jersey SACC	Brant Lutska	<a href="mailto:saccnj@gmail.com">saccnj@gmail.com</a>
Pennsylvania SACC	Donna Guenther	<a href="mailto:somerton155@comcast.net">somerton155@comcast.net</a>
Virginia SACC	Steve Garman	<a href="mailto:vausag@aol.com">vausag@aol.com</a>
West Virginia SACC	Adam Bowman	<a href="mailto:wvusag@gmail.com">wvusag@gmail.com</a>

### **REGIONAL CHAIRMAN**

Jen Bortz  
P.O. Box 243  
Boalsburg, PA 16827  
E-mail [jbortz7rac@gmail.com](mailto:jbortz7rac@gmail.com)

### **R.T.C.C**

Myra Elfenbein  
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Laurel, MD 20708  
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### **R.J.O.C.C**

Linda Johnson  
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Crofton, MD 21114  
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## USA-GYMNASTICS N.J. STATE ADMINSTRATIVE COMMITTEE

The USA-Gymnastics N.J. Administrative Committee is elected by the professional membership of USA-Gymnastics N.J. for a two-year term of office. The function of this committee is to offer competition at the sectional and state levels for girls as allowed by USA-Gymnastics. The committee also decides Rules and Policies specific to the State of New Jersey.

The N.J. Administrative Committee is led by the N.J. USA-Gymnastics *SACC (State Administrative Committee Chairman)*. The USA-Gymnastics N.J. SACC is responsible for the overall administration and functioning of USA-Gymnastics competitive program in N.J. The N.J. USA-Gymnastics SACC is also a member of the Regional Governing Board and as such, brings concerns to the regional level for presentation to the National Governing Board. The N.J. State Governing Committee is listed below. New Jersey is located in Region VII. The Regional Board is chaired by the Regional Chairman and is responsible for overseeing the competitive program, all rules and policies at the regional level.

## USA-GYMNASTICS N.J. STATE COMMITTEE CONTACTS 2016-2018

<u>Committee Position</u>	<u>Committee Member</u>	
USA-Gymnastics N.J. - SACC	Brant Lutska 92 State Street Perth Amboy, NJ 08861	<a href="mailto:sacnj@gmail.com">sacnj@gmail.com</a>
Awards Chairman *	Randy Pendergast Paragon School of Gymnastics, 49 Walnut St., Suite 4 Norwood, NJ 07648	<a href="mailto:paragym@verizon.net">paragym@verizon.net</a>
CPE Coordinator *	Pam Gardin 39 Este Place Bloomfield, N.J. 07003	<a href="mailto:pamgardin@gmail.com">pamgardin@gmail.com</a>
Clinic Coordinator *	Jeanne Devenney	<a href="mailto:jdevenney285@gmail.com">jdevenney285@gmail.com</a>
Club Owners Rep *	Kristine Moulder Keppo 5604 Toms Ave, Pennsauken, N.J. 08109	<a href="mailto:kris@jetsgymnastics.com">kris@jetsgymnastics.com</a>
Coaches & Judges Ed. Rep *	Bonnie Synol 61 Libertyville Rd. Wantage, N.J. 07461	<a href="mailto:bsynol61@yahoo.com">bsynol61@yahoo.com</a>
Compulsory Coaches Rep *	Rachael Rosenthal Paragon School of Gymnastics, 49 Walnut St., Suite 4 Norwood, NJ 07648	<a href="mailto:rarent@yadoo.com">rarent@yadoo.com</a>
Gymnast Education *	Barbara Kelly Sullivan 2 Lilac Drive Flemington, N.J. 08822	<a href="mailto:coachbarb@gu-nj.com">coachbarb@gu-nj.com</a>
Judges Rep *	Leslie McPeek 15 Glen Cove Rd., Andover, NJ 07821	<a href="mailto:mcpeekrl@gmail.com">mcpeekrl@gmail.com</a>
Meet Directors Rep *	Amy Middlekauff 234 Geissinger Ave. Millville, N.J. 08332	<a href="mailto:gymstar70@aol.com">gymstar70@aol.com</a>
Optional Coaches Rep *	Mary Peters	<a href="mailto:mcpeters06@gmail.com">mcpeters06@gmail.com</a>
Rules Polices & Ethics *	Chrystal Chollet-Norton 50 Tree Top Road Whitehouse Station, NJ 08889	<a href="mailto:cnorton@embarqmail.com">cnorton@embarqmail.com</a>
TOP'S Program Rep. *	Diane VanDusen Farrell Rebound Gymnastics, 2 Timber Lane, Marlboro, N.J. 07746	<a href="mailto:diane@rebound-gymnastics.com">diane@rebound-gymnastics.com</a>
Xcel program Rep*	Jennifer Skorski 306 W. Stiger St, Hackettstown, NJ 07840	<a href="mailto:jcpgiant@gmail.com">jcpgiant@gmail.com</a>

\*Committee Position has one Vote, other positions have no vote. The SACC votes only to break ties.

<u>Advisory Committee Position</u>	<u>Committee Member</u>	<u>E-mail</u>
Secretary / Treasurer	William Psiuk	<a href="mailto:billpsiuk@optimum.net">billpsiuk@optimum.net</a>
Competitions Chairman	Patricia Strickland	<a href="mailto:gymjudge4@me.com">gymjudge4@me.com</a>
Legal Advisor	Leah Brndjar	<a href="mailto:lbrndjar@goldbergsegalla.com">lbrndjar@goldbergsegalla.com</a>
Past SACC	Dave Rettig	<a href="mailto:djrettig@cs.com">djrettig@cs.com</a>
Collegiate Programs	Lou Levine	<a href="mailto:llevine@scarletknights.com">llevine@scarletknights.com</a>

## USA-GYMNASTICS N.J. SECTIONAL AND STATE MEET SCHEDULE 2017/2018

YEAR	DATE	MEET	SITE	
2017	Sept 9/10	<b>State Clinic</b>		
	Oct. 13/15	<b>National TOP's Testing</b>		
	Oct. 21/22	<b>Pumpkin Cup</b>		
	Oct 28/29			
	Nov. 4/5	<b>Level 3 / 4 Sect # 1 Rettigs / Go for the Gold / Will-Moor / Rebound</b>		
	Nov. 11/12	<b>Gala Event</b>		
	Nov. 18/19	<b>Rutgers Meet Rutgers Classic</b>		
	Nov. 25/26	<b>THANKSGIVING WEEKEND</b>		
	Dec. 2/3			
	Dec. 9/10	<b>Level 3 / 4 Sectional # 2 Go for the Gold / Jersey Shore</b>		
	Dec. 16/17			
	Dec. 23/24	<b>CHRISTMAS WEEK</b>		
	Dec. 30/31			
	2018	Jan. 6/7	<b>Level 3 / 4 Sectional # 3 Head Over Heels</b>	
		Jan. 13/14		
Jan. 20/21				
Jan. 27/28				
Feb. 5		<b>LEVEL 8-10 DECLARATION DATE</b>		
Feb. 3/4		<b>Level 5-7 Sectional # 1 Paragon / Jersey Shore</b>		
Feb. 10/11				
Feb. 17/18		<b>Level 3 and 4 States Precision @ Sportika Manalapan</b>		
Feb. 24/25		<b>Last Weekend to Qualify to Level 8, 9 and 10 States</b>		
Feb. 24/25				
March 3/4		<b>Level 5-7 Sectional #2 Northern Elite/ Rebound</b>		
March 10/11		<b>Level 2 Xcel Sectional # 1 Gym Unlimited / Athletic Arts / EnVision</b>		
March 17/18		<b>Level 8, 9, 10 States Paragon @ Sportika Manalapan</b>		
March 24/25		<b>Level 5-7 Sectional # 3 Head Over Heels</b>		
March 31 April 1		<b>Xcel Diamond, Platinum DECLARATION DATE</b>	<b>Easter</b>	
April 6-8		<b>Level 8 Regionals World Class VA</b>		
April 14/15		<b>Level 9-10 Regionals Sportsplex, MD</b>		
April 14/15		<b>Last Weekend to Qualify to Xcel States</b>		
April 14/15		<b>Level 2 Xcel Sectional # 2 US Gym / Will-Moor</b>		
April 21/22		<b>Level 5-7 States Star Bound @ Cumberland Regional H. S.</b>		
April 28/29				
May 5-6	<b>Level 2 Xcel States Giant @ County College of Morris</b>			
May 3-6	<b>Level 9 Eastern Championship Rochester, NY</b>			
May 11-13	<b>Level 10 J.O. National Cincinnati, Ohio</b>			

**\* Priority day for all Sectionals & States is Sunday. If two days are required, Saturday & Sunday are priority days. Friday will only be used to meet R&P requirements.**

*Anyone interested in hosting a regional meet contact Jen Bortz at (814) 380-0894  
e-mail [jbortz7rac@gmail.com](mailto:jbortz7rac@gmail.com)*



## **USA-GYMNASTICS N.J. GENERAL INFORMATION**

**Level 8, 9, and 10 Declaration will always be 40 days (6 weeks) prior to the State Meet. The last day to qualify will always be 21 days (3 weeks) prior to that State Meet.**

### **Coaches for East/West Championships and/or Junior Olympic National Championships**

Coaches ARE REQUIRED to register online through the USA-Gymnastics Meet Reservation System. The number of Credentialed allowed per club are is follows:

- a. 1-4 athletes participating – maximum of 3 credentialed coaches allowed on the field of play
- b. 4-9 athletes participating – maximum of 4 credentialed coaches allowed on the field of play
- c. 10+ athletes participating – contact the Women’s Junior Olympic Program Director for coach credentials

Upon approval of the Women’s Junior Olympic Program Director, additional credentials may be purchased for \$100.00. Payment is due at the time of the request.

**The Meet Director MAY NOT determine the age groups for Invitational and qualifying meets below the State Championships.**

### **COACH’S ATTIRE, PROFESSIONAL AND JUNIOR PROFESSIONAL MEMBERSHIP AT A SANCTIONED EVENT.**

**Dress in attire reflecting the best image of gymnastics. USA Gymnastics prohibits clothing that promotes drug or alcohol use, is vulgar, obscene or worn in a manner that draws attention away from the competitive environment. Collared shirts, business casual shirts or T-shirts with or without gym logo. At State meets and above, the coaches’ dress code is as follows:**

1. Athletic shoes with rubberized soles. Athletic warm-up pants or “Dockers-style” pants (No jeans).
2. Athletic or tailored shorts that are of a reasonable length. No holes, tears or short shorts.
3. Collared shirts, business casual shirt’s or T-shirts **with or without gym logo**. (No spaghetti straps, low-cut tops or midriff revealing shirts).
4. No hats or visors.
5. All coaches are required to be USA-Gymnastics Professional Members to be on floor at any meet and be Safety Certified, have a Background check and have a U100 certification.
6. Junior Professional members must be accompanied by a Professional member at all sanctioned events.
7. All coaches must be Safety Certified, have a Background check and have a U100 certification.
8. The use of cell phones (talking, texting, etc.) or any type of wireless communication device is prohibited while on the field of play (competition area). Coaches are permitted to record their OWN gymnasts’ exercise for personal use but should not in any way interfere with the competition.
- 9. For the safety of the athlete, at all USA Gymnastics sanctioned events, a coach (professional or junior professional member) may NOT actively spot or assist an athlete on a skill during warm-up or competition while wearing a cast or medical device that limits mobility in any way.**

## **I. GYMNAST ATTIRE:**

1. Exceptions to proper gymnast's attire for USA-Gymnastics competitions (Chapter 1 pg 24 R&P). Recommendation that for medical or religious reasons, reasonable and accommodating exceptions to proper attire can be reviewed by the Regional Technical Committee Chairman and Regional J.O. or Xcel Committee Chairman. Requests must be submitted to the Regional Technical Committee Chairman a minimum of 48 hours prior to the athlete's first competition. The Regional Technical Committee Chairman will provide permission in writing to the coach who then can present the documentation to the Meet Referee at each competition.
2. Tennis shoes (athletic sneakers) are NOT considered gymnastics footwear. If the athlete wears tennis shoes while competing a 0.20 deduction for inappropriate attire will be applied.

## **II. REGULATIONS:**

1. **At a USA Gymnastics sanctioned event, a gymnast may NOT participate in warm-up or competition while wearing a hard, non-removable cast.**
2. **For the safety of the athlete at a USA Gymnastics sanctioned event, a coach (professional member) may NOT actively spot or assist an athlete on a skill during warm-up or competition while wearing a cast or medical device that limits mobility in any way.**
3. **An athlete is considered registered/entered in a competition only when her name is listed on the clubs entry form and the Meet Director has received valid payment. The Meet Director may refuse entries if they are received 10 days or less prior to the first day of competition (or as per State Administrative Committee guidelines).**
4. Meet Directors may not refuse entries from competitors who wish to enter a competition that serves as a Sectional Meet or any competition that serves as a qualifier to State Championships and above.

## **III. COMPETITION:**

**Effective August 1, 2017, recommendation to raise the mobility scores through the JO Program to the following level: Level 4 to Level 5 – 34.00 Level 5 to Level 6 or 7 – 32.00 Level 6 to Level 7 – 32.00 Level 7 to Level 8 – 32.00**

1. **Levels 2, to 7 and Xcel will have Sectional Meets during the 2018 Season.**
2. Levels 8, 9 and 10 only needs to have 1 qualifying meet (with a 32.00 A.A. score) 21 days prior to the
3. State Meet. All N.J. meets that have level 8's, 9's & 10's are qualifiers. This meet must be in state with a minimum of 2 clubs presents. MUST have two teams present to use that score toward directly qualifying for States. There is no Sectionals for Levels 8, 9 and 10. Minimum of 2 judges per event.
4. All Levels will have State Meets during the 2018 Season.
5. Warm-ups no earlier than 8:00 am.
6. Competition schedule to be completed by 10:00 p.m.
7. **Athletes on floor (warm-up and competition) WILL NOT EXCEED FIVE HOURS.**

#### **IV. COMPETITION FORMAT:**

**1. Clubs that host a meet with only one judge at Levels 2, to 5 and Xcel must announce this in the pre-meet information and on the judge's request form. It is strongly recommended that the judge used not be affiliated with the competing gymnasts. If an affiliated judge must be assigned, refer to USA-Gymnastics R&P Section IX pg 107 and Xcel R&P Section VII pg 71 .**

**2. Pre-Meet information for Invitational meets must indicate the "type" of invitational and regulations regarding team competition.**

3. If a meet is held with gymnasts from only one club, it is strongly recommended that you use two non-affiliated judges.

a. Athletes with the same level must compete consecutively.

b. Competitive order is determined by draw (within that level), or in the case of a team invitational, teams are drawn for team order, **then all athletes from one level compete, then the next level etc.**

**4. Modified Traditional FORMAT #2 (alternating warm-up and competition): Meets in which the open stretch, timed warm-ups and competition are conducted in one gym in which there is one Vault, one set of bars, two balance beams, and one floor exercise mat in the competition gym. No warm-up gym. Timed warm-ups immediately preceding competition on each event with continuous rotations. The judges move from the "A" beam to the "B" beam for competition.) Timed warm-ups immediately preceding competition on that event. The timed touch warm-up. When squads consist of 13 or more compulsory gymnasts or 9 or more Optional gymnasts, the squad MAY be divided into two sub-groups. The first half takes their timed warm-ups, and then competes; then the second half takes their timed warm-ups and competes. Touch warm-ups on beam and floor may be staggered. (See Chapter 9 page 107 of the R&P)**

#### **V. NON-CITIZEN PARTICIPATION:**

1. Non-citizen will be eligible for awards at Regional meets and below. Duplicate awards are no longer necessary.

2. Athletes (U.S. citizens or Non-U.S. Citizens) who have resided outside the U.S, have competitive experience outside the U.S., and now reside in the U.S. are eligible to petition to the Regional J.O. Chairman for entry into the J.O. Program at Level 8 or above. The petition must be accompanied by a video that demonstrates the skill level for which she is submitting the petition and proof of residency outside the U.S.

#### **VI. INITIATIVES FOR THE JO PROGRAM:**

1. Any gymnast who has had previous competitive experience in any system (including USA-Gymnastics) and who is a minimum of 14 years of age or is at least a freshman in High School is eligible to petition to the State Administrative Committee for entry into Level 7 and below. The petition must be accompanied by a video demonstration of her skill level.

2. J.O. National effective AUGUST 1, 2015 add Jr. E, Jr. F, and Sr. E, Sr. F age divisions to J.O. Nationals, allowing more opportunities for athletes at Level 10 to compete in the J.O. National Championships.

**3. It is recommended that Sectional and State Meet competition entries be submitted 4 to 6 weeks prior to the competition date so that a schedule can be made and posted to all.**

## VII. J.O. NATIONAL TRAINING CAMP:

1. Training camp, any open slots will be offered to additional Level 10 J.O. National competitors using the results of J.O. National, in rank order. When filling the remaining slots, athletes will be invited by starting with the next place in the Jr. A Division; followed by the next place in the Jr. B Division. This process will continue through the age divisions until all slots (32) to the camp have been filled.

### TOP's Talent Opportunity Program

TOP's (Talent Opportunity Program), is a talent search and educational program for female gymnasts ages 7 to 10 and their coaches. During the months of June and July gymnasts age 7 to 10 are evaluated on physical abilities at the state or regional level. These dates are set by your State TOP manager in conjunction with the National TOP Manager. From there, athletes are invited to participate in the National TOP test that is conducted in the month of October where they will be evaluated on the same physical abilities tests along with some basic gymnastics skills. Athletes are then invited to participate in the National TOP Training camp, which takes place in December of each year.

#### Contact Information :

Diane Farrell, Rebound Gymnastics Elite,  
Bonnie Petitt, Bright Stars Gymnastics,

[diane@rebound-gymnastics.com](mailto:diane@rebound-gymnastics.com)  
[brightstarsgym@gmail.com](mailto:brightstarsgym@gmail.com)

a. Gymnasts Ages 7 to 10 Physical Ability and Skill State and National Testing Information can be found on the USA-Gymnastics website under women's TOP's / Elite [www.usagym.org](http://www.usagym.org)

b. State Director/National Staff Member: Diane Farrell

Testing Sites: TBD, there will be several per year in the State of New Jersey. Tentative Dates for 2017/2018:

- **Oct 13-15 2017 TOP's National Testing**
- **Nov. 28 – Dec 2 TOP's A Camp**
- **Dec 2-6 TOP's B Team Camp**

## VIII. J.O. UPDATE

1. **If, due to religious reasons or valid unforeseen circumstances, a gymnast is unable to compete with her designated age group, she may compete on another day (or in another session) with the approval of the SACC. She will not be eligible for ANY awards. Her score may be used for mobility or qualification purposes (if qualification is by score, not placement or percentage in a given age group) to the next meet.**

2. **At a USA Gymnastics sanctioned event, a gymnast may NOT participate in warm-up or competition while wearing a hard, non-removable cast.**

3. **For the safety of the athlete at a USA Gymnastics sanctioned event, a coach (professional member) may NOT actively spot or assist an athlete on a skill during warm-up or competition while wearing a cast or medical device that limits mobility in any way.**

**4. When at all possible, the Meet Director at USA Gymnastics sanctioned Invitational assign teams that are split into two squads in the same flight and on “opposing” events. For example, if Team A is in two squads, Team A is assigned on Vault and Beam or Bars and Floor in the same flight, NOT Vault and Bars or Beam and Floor.**

5. If the equipment provided at Regional’s or East/West Championships is unfamiliar to the coaches, the attending USA-Gymnastics representative will determine if the timed warm-up procedures need to be altered.

6. J.O. Nationals Regional Team Score for each age division will be determined by adding the top four (instead of five) scores on each event.

7. No video review is allowed at any Junior Olympic competition during the processing of an inquiry unless the following criteria are met:

a. At state meets and above, a coach can request video review by the Meet Referee and the highest attending highest attending none affiliated judge (if video is available) in the event that the inquiry involves possibility that the judge missed an element that would affect the Start Value. The video review process may NOT be used to appeal a judgment of degree assessment, i.e degree of casts, handstands, incomplete turns, direct connection of elements, or leg separation in leaps as well as other like skills.

**b. For State Meets and above for Levels 6-10 If there is a question whether the gymnast lands on the feet first on a vault, video review will be allowed if it is available and decisive. At invitational, the score will be averaged, regardless of range.**

c. If the Meet Referee or highest rated judge is affiliated with the athlete in question, the video review will be conducted by the two highest rated unaffiliated judges, or the highest rated unaffiliated judge and a USA-Gymnastics officer.

d. The Meet Referee must inform the judging panel that a video review will be initiated as well as final decision.

**Examples:**

**I. All judges did not record a full turn on BB.**

**II. One or more judges recorded a 2/1 twist instead of 3/1 twist on FX.**

**III. If the gymnast grasps or touches the bar with one or two hands before falling on a release element.**

**8. If an alternative springboard is used at a Level 3 or higher USA Gymnastics sanctioned event, the vault is considered VOID.**

**9. For Compulsory Levels 1-5, in a modified non- traditional format, athletes may warm-up between floor routines as a group, corresponding with the squad numbers dictated by the Women’s Rules and Policies. The group is not limited to six athletes, as required by Levels 6-10. If the coach feels not enough warm-up time has been given, he/she may ask the Chief Judge for a reasonable amount of additional time.**

## **IX. MOBILITY:**

1. **Effective August 1, 2017, recommendation to raise the mobility scores through the JO Program to the following level:**

**Level 4 to Level 5 – 34.00**

**Level 5 to Level 6 or 7 – 32.00**

**Level 6 to Level 7 – 32.00**

**Level 7 to Level 8 – 32.00**

2. An elite athlete dropping back into the J.O. program is considered a J.O. athlete when she enters her first USA-Gymnastics sanctioned event as a Level 10 athlete.

3 **Submitting various petitions for Levels 7 and below are submit to the State Appointed Administrative Committee Chair, for Levels 8 and above, to the Regional Administrative Committee Chair.**

## **X. EQUIPMENT**

1. **Recommendation to add the variance +/- to all equipment specifications listed in the Women’s Rules and Policies. All measurements for apparatus and mats are measured from the floor. They are independent measurements, NOT cumulative.**

**Vault: Top of Table to floor, Max Vault height 135cm., +/-1cm.**

**Uneven Bar: Low Bar from top of Rail to floor 170cm., +/- 1cm. High Bar from the top of Rail to floor 250cm, +/- 1 cm. Width is measured from in-side of low rail to in-side of high rail, 180cm., +/- 1 cm.**

**Beam: Top of Beam to the floor 125cm., +/- 1cm.Landing Mats: All Landing Mats have a +/- 1cm.**

2. **A minimum of 3’ in length of additional padding (carpet bonded foam or something similar), at the end of a 56’ tumble strip that is used for warm-up.**

### **A. VAULTING BOARDS:**

1. Only unaltered manufactured vaulting boards that meet FIG specifications (22 cm + 1.5 cm) are approved for USA Gymnastics competitions. The height of the board is measured from the floor to the highest point of the board, including the covering. Exceptions:

a. Levels 1-4 may use a manufactured "Junior" vaulting board.

b. Levels 1 and 2 athletes may use alternative springboard apparatus, provided they are manufactured by a gymnastics equipment manufacturer. **If an alternative springboard is used at a Level 3 or higher USA –G sanctioned event, the vault is considered VOID.** The apparatus should resemble the shape of a vault board, with a maximum of 38 cm (15 inches) at the high end and a maximum of 10 cm (4 inches) at the low end. The surface producing the “spring” may be other than the traditional coil springs, such as an air bladder or small trampoline bed.

## **B. VAULT:**

For timed warm-up on vault, the time will begin when the gymnast stands on the table to do a skill/jump off the table. If the gymnast does not do a skill/jump off the table, the time will begin when the gymnast begins running toward the table and touches the spring board. Warm-up drills i.e. “Handstand hops” and a “run by” without touching the board is NOT included in the warm-up time and will be allowed as long as performing these drills does not delay the competition. Excessive delay of “warm-up drills” when the timer is ready could result in a deduction.

1. A 60’ minimum, 80’ maximum vault runway is allowed for Levels 1 through 5.
2. Level 1 to 7 competitions: each gymnast is guaranteed a maximum of two (2) touch warm-up vaults.
3. Level 8 to 10 Competitions: each gymnast is guaranteed a maximum of three (3) touch warm-up vaults.
4. Each gymnast is allowed to stand on the vault table and jump (or salto) off ONE TIME ONLY, in addition to their specific number of allowable vaults.
5. After presenting to the judges, the gymnasts are allowed ONE “runback” from the board before the vault attempts are counted.
6. The hand placement mat is allowed only for Round-Off entry vaults. It can no longer be used as a visual aid for hurdle placement on front entry vaults.
7. **For the safety of the athlete, the Meet Director must securely fasten the vault runway to the floor with tape or velcro.**
8. **The vaulting table is required for Levels 4-10.**
  - a. **Levels 4-5: All age divisions may use the vault table at any manufacturer setting.**
  - b. **Levels 6 to 10: All age divisions may use the vault table at any height; however, the height must be within a minimum of 100 cm (+ 1 cm) and a maximum of 135 cm (+ 1 cm). The height is determined by measuring the distance from the floor to the center top of the vault table.**

## **C. BARS:**

1. Level 9 and 10 State Championships and above, timed warm-ups on Uneven Bars only will be 2.5 minutes per athlete.
2. At all sanctioned events, only one gymnast at a time can be on the bars for any part of the warm-up period (this would include timed warm-ups and 30-second).
3. A 30-second warm-up per gymnast is allowed; the setting of the bars is NOT included in the “touch” warm-up time.

**FOR ALL STATE MEETS BARS MUST BE AAI**

## **D. BEAM:**

### **1. Compulsory Balance Beam Levels 1, 2, 3, 4, 5, to allow a straight leg closed finish on the landing of beam acro skills.**

- a. Levels 1 - 5 requires a minimum of 6' by 12' matted area at each end of the beam (mats may be placed sideways since the dismount is not off the end), and a minimum of 12' wide by 15 1/2' long matted area under the beam.
- b. Levels 6-10: requires a minimum of 7 1/2' by 12' matted area at each end, and a minimum of 15' wide by 15 1/2' long matted area under the beam. An 8' wide mat for dismount area is recommended for Levels 7 and above.
- c. For Levels 6-10, whenever a 4" supplemental mat ("throw" mat) is used in addition to the competition landing mat(s) for the dismount, it must be a minimum of 7' by 10'.

## **E. FLOOR:**

### **1. A minimum of 3' in length of additional padding (carpet bonded foam or something similar), at the end of a 56' tumble strip that is used for warm-up.**

### **2. For Compulsory Levels 1-5, in a modified non- traditional format, athletes may warm-up between floor routines as a group, corresponding with the squad numbers dictated by the Women's Rules and Policies. The group is not limited to six athletes, as required by Levels 6-10. If the coach feels not enough warm-up time has been given, he/she may ask the Chief Judge for a reasonable amount of additional time.**

3. Floor Exercise Music: Meet directors are only required to provide one option to play digital copies of music. (MP3 players, computers, tablets, etc.). CD players are no longer required.

4. Electronic music devices for playing music at competitions must have a display screen and be on airplane mode when applicable.

5. Floor Exercise: For Level 9 and 10, additional matting must be placed around each corner of the Floor Exercise mat to provide a minimum of 3 additional feet of matting from the floor exercise carpet edge and three feet along the perimeter. Example - showing coverage at one corner:



**F. SPRINGBOARD/MOUNTING SPECIFICATIONS:**

**Effective August 1, 2017, the follow configurations for the springboard have been approved for use in USA Gymnastics sanctioned competition. If an alternative springboard is used at a Level 3 or higher USA Gymnastics sanctioned event, the vault is considered VOID. An alternative springboard for Level 2 will be allowed.**

1. All Meet Directors must arrange to have boards that accommodate gymnasts of varying weights. Any boards brought in to a competition must be assigned to an event and must be available to all gymnasts in that session for warm-up and competition. The following 3-4 spring configuration for the springboard have been approved and may be utilized in USA Gymnastics sanctioned competition.

2. Jr. Olympic levels: A board used to mount Bars or Beam may be placed on the competition landing mat(s) (one or two 10-12 cm (4'') mats or one 20 cm (8'')). The board may also be placed on the allowable competition landing mats plus the supplemental matting of 5-10 cm (sting mat or 4'' throw mat type skill cushions).

3. Levels 4-5: All age divisions may use the vault table at any manufacturer setting. Levels 6-10: All age divisions may use the vault table at any height; however, the height must be within a minimum of 100 cm (+ 1 cm) and a maximum of 135 cm (+ 1 cm).

### **G. TIMED WARM-UPS**

**Clarification for timed warm-ups for mixed levels in a squad - Page 99 of the R&P, II.A.2.a.4):  
If a squad has more than one level competing, the timed warm-up will be determined by the combined total number of minutes allowed for each level (see chart below)**

Squad	# gymnasts	Level	Warm-up Time
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*Example 1*

Squad	# gymnasts	Level	Warm-up Time
A	10	All Level 6/7	15 min (10 x 1.5)
B	10	All Level 6/7	15 min (10 x 1.5)
C	10	All Level 6/7	15 min (10 x 1.5)
D	10	8 at Level 6/7; 2 at Level 8	16 min (8 x 1.5 plus 2 x 2 min)

Example 2:

<b>A</b>	<b>8</b>	All Level 6	<b>12 min (8 x 1.5)</b>
<b>B</b>	<b>8</b>	All Level 7	<b>12 min (8 x 1.5)</b>
<b>C</b>	<b>10</b>	All Level 6	<b>15 min (10 x 1.5)</b>
<b>D</b>	<b>8</b>	6 Level 7, 2 Level 8	<b>13 min (6 x 1.5 plus 2 x 20)</b>

In Example 2, all squads would have 15 minutes (time of the largest squad) for vault and floor.

### **J.O. AGE DETERMINATION DATES FOR USA-GYMNASTICS**

1. The USA-Gymnastics rule on age determination for the 2018 season. The athlete's age for competition is determined by the date of the final day of competition at the culminating championship meet of that level (**example: State Meet Levels 2 to 7; Regional's Level 8: Eastern National Championships Level 9, J.O. Nationals Level 10**). This means that the athletes must compete in NJ-USA-G sectional meets in the same age group that they will be at the State Championship and above. In order to be eligible to compete the gymnast must have reached the minimum age requirement for each level. **It is the coach's responsibility to indicate the athlete's birthday and correct age for the season on the entry form.**

#### 2. USA-Gymnastics N.J. Age Determination Dates:

- a. Level 2: Age as of **May 6, 2018** determines age for the entire season, but must have had her 5<sup>th</sup> Birthday.
- b. Level 3: Age as of **Feb 18, 2018** determines age for the entire season, but must have had her 6<sup>th</sup> Birthday.
- c. Level 4: Age as of **Feb 18, 2018** determines age for the entire season, but must have had her 7<sup>th</sup> Birthday.
- d. Level 5: Age as of **April 22, 2018** determines age for the entire season, but must have had her 7<sup>th</sup> Birthday.
- e. Level 6: Age as of **April 22, 2018** determines age for the entire season, but must have had her 7<sup>th</sup> Birthday.
- f. Level 7: Age as of **April 22, 2018** determines age for the entire season, but must have had her 7<sup>th</sup> Birthday.
- g. Level 8: Age as of **April 8, 2018** determines age for the entire season, but must have had her 8<sup>th</sup> Birthday.
- h. Level 9: Age as of **May 6, 2018** determines age for the entire season, but must have had her 8<sup>th</sup> Birthday.

i. Level 10: Age as of **May 13, 2018** determines age for the entire season, but must have had her 9<sup>th</sup> Birthday.

3. 2018 USA-Gymnastics N.J. Age Groups:

LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5	LEVEL 6	LEVEL 7	LEVEL 8	LEVEL 9	LEVEL 10
5 - 6 Yrs.	6 - 7 Yrs.	7 - 8 Yrs.	7 - 8 Yrs.	7 - 9 Yrs.	7 - 9 Yrs.	See Note 4 to 6 Below	See Note 4 to 6 Below	See Note 4 to 6 Below
7 - 8 Yrs.	8 Yrs.	9 Yrs.	9 Yrs.	10 Yrs.	10 Yrs.			
9 Yrs.	9 Yrs.	10 Yrs.	10 Yrs.	11 Yrs.	11 Yrs.			
10 Yrs.	10 Yrs.	11 + Yrs.	11 + Yrs.	12 + Yrs.	12 + Yrs.			
11 + Yrs.	11 + Yrs.							

The Regional Committee will determine age groups for Level 8 TO 10 States.

**Levels 8, 9 and 10 only need to have 1 qualifying meet via a Local or Invitational Meet (with a 32.00 A.A. score) 21 days prior to the State Meet. This meet must be in state with a minimum of 2 clubs present. MUST have two teams present to use that score toward directly qualifying for States. There is no Sectionals for Level 8, 9 and 10.**

4. The Meet Director MAY NOT determine the age groups for Invitational and qualifying meets below the State Championships,

5. The age groups for Levels 8, 9 and 10 States will be determined after all entries are received.

a. The specified age division may be subdivided; however they may not be combined.

b. If any of the level 8, 9 or 10 age groups are combined, the printed results must indicate the birthdate of the athlete, so that the number of competitors per age division at Regional's can be accurately projected.

**Level 8, 9, and 10 Declaration will always be 40 days (6 weeks) prior to the State Meet. The last day to qualify will always be 21 days (3 weeks) prior to that State Meet.**

**2018 J.O. MEET QUALIFYING SCORE REQUIREMENTS**

Level	To Sectional	To States	To Regionals	To Nationals
2	30	32	N/A	N/A
3	30	32	N/A	N/A
4	30	32	N/A	N/A
5	30	32	N/A	N/A
6	30	32	N/A	N/A
7	30	32	N/A	N/A
*8	N/A	32	35.50	
*9	N/A	32	34	Top 7 per age division with a 34 Min
*10	N/A	32	34	Top 7 per age division with a 35 Min

## **J.O. SECTIONAL AND STATE MEET ENTRY PROCEDURES**

**1. Gymnasts must have attained a qualifying score no less than 14 days prior to the Sectional. Entries must be postmarked 17 days prior to the meet, and 2 days after the last sectional.**

**There will be a \$25.00 late fee for late entries per athlete.**

2. If you are trying to qualify inside the 17 day meet entry deadline period, **you must submit two separate entry forms (one for the qualified gymnasts and one for the “as yet unqualified gymnasts”)**. After the qualifying meet, you must email **Patty** that **SUNDAY** night (**14 days prior to the Sectional Meet**) with the results to **[gymjudge4@me.com](mailto:gymjudge4@me.com)** “as yet unqualified gymnasts” qualified or NOT. It is imperative that you email her by Sunday night. The final count is needed by that time in case teams need to be moved to a different meet site. If your previously “as yet unqualified gymnast” qualified, she will compete in the meet. If the gymnast fails to attain the needed score, the check will be returned to you.

**3. Scratches will not be accepted for Sectionals and States also there will be no refunds once the entries have been e-mailed to the meet host.**

**4. Level 8, 9, and 10 gymnasts must be registered and have attained a qualifying score 21 days prior to the State Meet. Last day to qualify is Feb. 25, 2018.**

**5. Levels 8, 9 and 10 Use of one qualifying score attained at any New Jersey Sanctioned meet with a minimum of 2 clubs present.**

6. Level 8, 9 and 10 If the gymnast competed in the previous year’s Jr. Olympic Level 8 Regional Championships and her Optional AA score was at least one point (1.00) greater than the current Regional qualifying score, she may submit her last year’s Regional score as her pre-State meet score.

**An out of state qualifying score can be used if the club hosting that out of State Meet is a N.J. Club.**

## **J.O. SECTIONAL AND STATE ENTRY FEE**

The entry form is found in this booklet and on the website [usagnj.com](http://usagnj.com) under forms.

**Use one (1) entry form per Level DO NOT MIX LEVELS**

Make check payable to: **(THE CLUB HOSTING THE EVENT)**

**Sectional Meet entry fees for Levels 2 and Xcel - \$65.00**

**Sectional Meet entry fees for Levels 3 to Level 10 - \$70.00**

**State Meet entry fees for Levels 2 and Xcel - \$70.00;**

**State Meet entry fee for Level 3 to Level 5 - \$80.00.**

**State Meet entry fee for Level 6 and 7 - \$90.00.**

**State Meet entry fee for Level 8, 9, 10 - \$120.00**

**There will be no refunds once the designated sites are e-mailed to the meet host.**

- 1. Every Level 8, 9 and 10 athlete will pay a \$20.00 registration fee annually to the state by October 1, of each year.**
2. The results for Level 8, 9 and 10 must be submitted in electronic form (in an excel spread sheet) to the Competitions Chairman [gymjudge4me@aol.com](mailto:gymjudge4me@aol.com) also to [billpsiuk@optimum.net](mailto:billpsiuk@optimum.net) within 24 hours.
3. State your sectional meet site preference. (Preference is given when possible; however, USA-Gymnastics N.J. reserves the right to assign your club to a site other than your request based on availability of space and or geographic location.)
4. For Sectional Meets, 17 DAYS PRIOR TO THE SECTIONAL MEET entries must be e-mailed to Patty Strickland at [gymjudge4@me.com](mailto:gymjudge4@me.com).
5. For State Meets, 2 DAYS AFTER THE LAST SECTIONAL MEET entry must be e-mailed to Patty Strickland at [gymjudge4@me.com](mailto:gymjudge4@me.com).
- 6. Level 8, 9 and 10 gymnasts must have attained a qualifying score 21 days prior to the State Meet. Last day to qualify is Feb. 25, 2018.** entries must be e-mailed to Patty Strickland at [gymjudge4@me.com](mailto:gymjudge4@me.com).

7. The check and a copy of the meet entry form must be mailed to and made payable to the host club. Scratches will not be refunded for Sectionals and States once the designated sites are e-mailed to the meet host.

8. LATE ENTRY prior to mailing in a late entry fee and to insure space is available for that meet, e-mail Patty with the gymnast's information at [gymjudge4@me.com](mailto:gymjudge4@me.com),

**9. LATE FEE: \$25.00 PER GYMNAST ( MAILED TO THE HOST CLUB )**

10. For Level 7 and below. Once a gymnast competes in a Sectional, she has declared her competitive level for the current season and may not move down a level. However, if requirements are met, she may move up.

11. Regional Meet entry forms and payment, clubs must be prepared to pay the entry fee with one company check at the Regional meet unless there is an electronic payment method. Coaches ARE REQUIRED to register online through the USA Gymnastics Meet Reservation System.

**J.O. INDIVIDUAL EVENT SPECIALIST FOR REGION VII**

1. IES qualifying scores for level 8

a. To Sectionals 8.5

b. To States 8.7

2. There will be duplicate awards, with no tiebreaker. No all-around athlete will be bumped by a event specialist gymnast.

3. The scores for IES will count towards team scores. They are part of the team and will be recognized as such.

4. If an athlete competes as an all-arounder, and then decides to become an IES, it will be allowed if done prior to the State qualifying date. Should a gymnast injure herself where she can not do all four events prior to the State Meet a notification to the SACC with an explanation must be submitted for approval.

**5. May NOT compete more than 3 events at States. May change declaration to All Around (A.A.) during the season, if done prior to the individual's State qualifying date. If moving back to All Around status a gymnast must qualify by regular All Around procedures.**

**6. There will be no IES at Level 8 Regionals**

**7. Region 7 JO All Around National champions from the current year JO National Championship will be automatically eligible for the Region 7 All Star Team. Remaining slots will be filled in rank order using qualification scores from Regionals and Nationals (1 Regional + 2X National = qualification score), all age groups combined. All eligible All Star Team members must meet all selection criteria in order to maintain their status on the All Star Team.**

**IES rules for Level 9 and 10 States and Regional Competitions.**

If an athlete competes as an all-around, and then decides to become an IES, it will be allowed if done prior to the State qualifying date. Should a gymnast injure herself where she can not do all four events prior to the State Meet a notification to the SACC with an explanation must be submitted for approval.

1. Individual event specialist qualifying scores:
  - a. To States: 8.9
  - b. Qualification to Level 9 and 10 Regionals as an IES is 9.0 at the State Meet
  - c. Petition to Level 9 and 10 regionals as an IES is a 9.2 – All paperwork must be included

**2. May change declaration to All Around (AA) during the season, if done prior to the individual's State qualifying date. If moving back to All Around status a gymnast must qualify by regular All Around procedures.**

3. May **NOT** compete more than 3 events at States or Regionals.
4. Gymnasts must declare IES status each year. Scores may be used for Team Scores at States (as per R&P chapter 9).

5. Entry Fees: All entry fees are the same regardless of IES or AA status.

6. IES Gymnasts will receive duplicate awards. IES ties are not broken

**7. IES may not qualify to the Eastern National or the JO Nationals.**

**8. Mobility for Individual event Specialist: The mobility score for advancement from level 9 IES to level 10 IES is an 8.5. She may NOT be an AA gymnast at the new level, unless she has qualified as an AA through correct procedure at the lower level. She may only be one level at a time, for example, she cannot be a Level 10 on beam, but a Level 9 on bars.**

### **PETITIONS TO REGIONAL CHAMPIONSHIPS**

**PETITIONS TO STATE CHAMPIONSHIPS SEE GENERAL RULES - CHAPTER 8, PAGE 88 IN THE R&P.**

**Level 8 Regionals - same petitioning procedures as Level 9/10 at a 35.00 AA.**

1. All petitions must be received at least three weeks prior to the Level 10 State Meet.
2. If a gymnast is unable to compete at the State Meet (or cannot compete in the All-Around at State Meet) due to injury or illness prior to or during the State Meet, her coach may petition the Regional Technical Committee Chairman (or Regional Technical Assistant, if so designated) to allow the athlete to directly enter the Regional Championships, the request in writing from the coach and official results are due the Monday following the State Championships by 5:00pm local time. All other required documents (physician's note) are due the Wednesday following the State Championships by 5:00pm local time.

**The petition form is available at USA-Gymnastics on line: <http://usagym.org> or at our website in the Coaches Handbook at [usagnj.com](http://usagnj.com). The following information must also be submitted.**



- a. A doctor's note with a return date to gymnastic activity
- b. **A copy of ONE score sheet showing a score of 35.00 A.A.** The regional chair will no longer respond on requests with scores below 35.00 A.A.

**Follow the guidelines for petitions: From "Rules and Policies" regarding Injury Petitions Chapter 8 page 88:**

If a gymnast is unable to compete at the State Meet (or cannot compete in the All-Around at a State Meet) due to injury or illness prior to or during the State Meet, her coach may petition the Regional Technical Committee Chairman (or Regional Technical Assistant, if so designated) to allow the athlete to directly enter the Regional Championships. If the following requirements are met the following documentation must be included with the petition form:

- c. A photocopy of at least one pre-state, sanctioned meet results from the current season (at the level to which they are petitioning) showing a score at least one point (1.00) greater than the regional qualifying score.
- d. Level 9: A Level 9 gymnast may submit her previous year's Regional or East/West score as her pre-State meet score if her Optional AA score was at least one point (1.00) greater than the current year's Level 9 Regional qualifying score.
- e. Level 10: A Level 10 gymnast may submit either her previous year's Regional or National score as her pre-State meet score if her Optional AA score was at least one point (1.00) greater than the current year's Level 10 Regional qualifying score.

**J.O. NATIONALS AND LEVEL 9 EASTERN NATIONAL CHAMPIONSHIPS**

1. **Be sure to check current USA-Gymnastics Rules and Policies for this season's rules governing these meets.**
2. The State Administrative Chairmen must report the names of all qualifiers to Level 9 and 10 Regional Meet to their Regional Administrative Chairman by the Monday following the State Championships, no later than 5:00pm local time
3. Age division for the 9 and 10 Regional, Level 9 Eastern Nationals and Level 10 Jr. Olympic National Championships will be determined by the National Office.
  - a. There will be twelve age groups for the Level 9 Regional's and Eastern National Championships, with 48 gymnasts per age division at Level 9 Eastern National Championship.
  - b. The age divisions schedule is as follows. Junior A thru F and Senior A thru F.
  - c. The State Administrative Chairman must report the names of all qualifiers to Level 9 and 10 States Meet to the Regional Administrative Chairman by the date of their State meet entry deadline.
  - d. The Regional Administrative Committee Chairman will compile the data for their region and forward it to the National Jr. Olympic program Manager.
  - e. The Women's Jr. Olympic Program Manager will then determine the age division by dividing athlete's by birth date into approximately equal groups according to the designated number of prescribed age division.

f. The age divisions will be published on the USA-Gymnastics web site and will also be sent directly to all State and Regional Administrative Committee Chairman.

**4. If a gymnast competes in the wrong age division, her scores are invalid for the meet; however, the score achieved may be used for mobility.**

**It is the coaches responsibility to confirm the age / age group the gymnast is competing in.**

5. **Alternates at East/West and J.O. Nationals Replacing an injured/ill athlete within 48 hrs. of the start of competition at Level 9 East/West or Level 10 Nationals: The first alternate from the same region will be contacted. If she is not present at the meet site and is unable to participate, the second alternate, if in attendance, she may be called upon to replace the injured/ill athlete.**

### **USA-GYMNASTICS N.J. AWARDS**

1. It is the responsibility of the meet director to purchase awards for Local, Invitational and Sectional Meets. **(Meet host for all Sectional Meets must purchase awards from “A-1” awards “contact Jaime” at 1(800) 444-9569).**

**For all Sectional Meets NJ USA-Gymnastics will provide 1<sup>st</sup> to 3<sup>rd</sup> place awards for All Around only, for all age groups.**

**For all State Meets NJ USA-Gymnastics will provide all placement medals, all around for all age groups and, Team Awards.**

**For level 2, 3 and 4 State, N.J. USA-Gymnastics will provide all the Achievement Ribbons needed for the all around at the State Meet.**

2. In order to provide more recognition to our gymnasts, USA-Gymnastics N.J. presents more awards than required by USA-Gymnastics Rules and Police’s guidelines. The “Increased Awards” guidelines are listed below. Important too, is not going overboard on awards so as not to devalue the awards. Awards presentation criteria are for all USA-Gymnastics N.J. Sectional and State Meets and is recommended for use by all Sanctioned meets in N.J.

**Distribution of the awards must start with the presentation of 1<sup>st</sup> place first and then descend to the last award given.**

3. US-Gymnastics Level 5 to 10 awards distribution:

<b># of Gymnasts</b>	<b>Event Places</b>	<b>All Around Places</b>
1	0	1
2	1	2
3	2	3
4	2	3
5	3	3
6	3	3
7	4	4

8 plus 50% (round-up) for event and all around with a maximum of 10 placement awards for event & all around.

\* **Levels 2, 3 and 4 only** 50% (round-up) for event and all around with a maximum of 15 placements for event & all around.

4. If over 50 gymnasts enter Sectionals or State's in any one age division and level, the age divisions will be further divided beyond the standard USA-Gymnastics divisions currently in use, to provide a more equitable distribution of awards.

5. Level 2, 3 and 4 Awards Guidelines:

a. At all local / invitational meets Achievement Awards must be given for events only. Placement awards may be given at the discretion of the meet director. Any gymnast who receives a placement award does not receive an achievement award for that event. Placement awards for all around may be given at the discretion of the meet director.

b. At Sectionals and States Meets, placement awards only on all events, placement and achievement awards for all around.

c. USA-Gymnastics N.J. Criteria. **All awards must be presented on the awards stand, starting from 1<sup>st</sup> place down. All All-Around medallist winners will remain at the awards stand until the last achievement award is handed out.**

d. Those gymnast's receiving a Placement Award for All-Around do not receive an Achievement Award for All-Around. **(All All-Around finishers, Placement & Achievement Awards, will be recognized at all Sectional meets.) For all sectional meets, N.J. USA-Gymnastics will provide 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place medals for the all around awards only. For all State meets, N.J. USA-Gymnastics will provide all the medals needed for event and all around including TEAM AWARDS.**

6. Achievement Awards Distribution for Level 2 thru 4.

Blue Ribbon	33.00 +
Red Ribbon	31.00 to 32.955
White Ribbon	29.00 to 30.955
Yellow Ribbon	1.00 to 28.955

7. Level 5 and above Awards Guidelines:

a. Placement and All Around **(NO ACHIEVEMENT)**. This is for all competitions and levels.

8. Team Awards for USA-Gymnastics N.J. State Championships are based on the top three scores per event regardless of Age Group) and will be presented as follows. All places will receive the New Jersey State images in different sizes. The plate on the plaques will be

1<sup>st</sup> place GOLD, 2<sup>nd</sup> place SILVER and 3<sup>rd</sup> place on will be BRONZE.

<u>Number of Teams Awards</u>	
<b>1-2</b>	<b>2 Places</b>
<b>3-5</b>	<b>3 Places</b>
<b>Maximum of</b>	<b>6 Places</b>

## APPARATUS

**It is recommended that there be a minimum of a 20-foot ceiling height for all USA-Gymnastics sanctioned competitions.**

1. Whenever duplicate equipment is required for the warm-up gym (for example, Capitol Cup format), the **minimum** measurements for the tumbling strip must be **8 ft wide by 56 ft long** and the matting must be a **minimum of 1¼ inch foam** with carpet (same as floor mat), covering the entire surface of the strip.
2. Vault table may be raised to a maximum height of 135cm (+/- 1 cm) for any J.O. level/age group.
3. If your gymnast is performing a ROUND-OFF ENTRY VAULT in the J.O. Program, it is strongly recommended that you purchase the Round-off Education Video. It is also recommended that you use an additional 8” skill cushion mat and use a spotter on either side of the table during this vault. The use of a safety zone mat is required. Avoidance of catastrophic injury is of the utmost concern for this vault.
4. Jr. Olympic-all levels: An additional mat may be placed on the runway (but not on the board) for any vault, provided that it is manufactured by a gymnastics equipment company and does not exceed 2 inches in height.
5. Only the following options for Round-off entry (hand placement) mats are allowed at sanctioned Level 8 and above meets:
  6. Sting mat (1 m x 2 m; maximum of 2 inches in height) must be supplied by Meet Director.
  7. Manufactured Round-off entry mat(s) may also be used; however, at East/West & JO National Championships, only the Round-off entry mats manufactured by the equipment company that is supplying the apparatus will be allowed. Clubs may not bring their own mats.
  8. If the Meet Director cannot supply the above mentioned Round-off entry mats, they may allow clubs to bring their own, provided the mat meets the criteria as stated above.
  9. **All Meet Directors of Level 8 and above competitions MUST provide a minimum of one manufactured Round-off entry mat (size to be determined). Sting mats will no longer be allowed for use as a Round-off entry mat for vault.**
10. **“International”** bars (which provide a longer piston, facilitating further raising of the high bar without going beyond the manufacturer’s safety guidelines) are to be provided for all Regional and National meets.
11. The following conversions are offered to assist in checking bar specs:

240cm=94 ½ “; 160cm= 63” 155cm= 61”.

  - a. **Safety Reminder:** The use of these extra mats is for **added** safety. The extra mats are not meant to replace proper skill progressions and athlete preparation for a particular skill. Part of our professional responsibility is to ensure that our athletes are ready to safely perform every skill in their routine; then we add the extra mat as bonus insurance.

12. **National Jr. Olympic Committee voted to allow the use of the Air-o-Board (and other similar vault/mounting apparatus) to be used for LEVELS 1 to 3 AND THE PREP OPTIONAL PROGRAM.**

These types of alternative “springboards” **ARE NOT ALLOWED** at Level 4 through 10 competitions. If a Level 4 through 10 athlete uses a piece of apparatus that is not allowed for her level, the routine/vault is **VOID**.

a. ***Vault:* The hand placement mat is allowed only for Round-off entry vaults. It can no longer be used as a visual aid for hurdle placement on front entry vaults.**

b. ***Floor Exercise:* For Level 9 and 10, additional matting must be placed around each corner of the Floor Exercise mat to provide a minimum of 3 additional feet of matting from the floor exercise carpet edge and three feet along the perimeter. Example - showing coverage at one corner**

**FOR ALL STATE MEETS BARS MUST BE AAI**

## **XCEL PROGRAM – GENERAL INFORMATION**

### **I. INTRODUCTORY / ATHLETIC MEMBERSHIP**

1. Athletes must have a USA-Gymnastics introductory or athletic membership to compete at a sanctioned event.

2. Refer to Rules & Policies for any items not addressed in the Xcel Manual and Xcel Code of Points.

3. If a gymnast has never competed in the USA-Gymnastics Jr. Olympic Program (Levels 1 through 10) but wishes to compete in the Xcel Program, she may choose to register as an Introductory Member.
4. If at a later time in the same competitive year she wishes to move to J.O. Levels 3 or 4, she must upgrade her membership by submitting a regular Athlete Membership application and paying the difference in price.
5. If a gymnast already has an Athlete Membership she is not required to change or purchase a new membership for Xcel. However, she must change to her appropriate Xcel division. This can be done online through USA-Gymnastics.
6. Athletes competing in both Xcel and the J.O. Program in the same competitive year should register as an Athlete Member.
7. Athletes must have the appropriate Xcel division OR J.O. level box checked before participating in a sanctioned USA-Gymnastics competition.

## **II. ENTRY INTO XCEL DIVISIONS:**

1. There are five divisions of Xcel: Bronze, Silver, Gold, Platinum and Diamond.
2. For gymnasts entering from the Jr. Olympic Program, follow the chart on the following page.
3. Gymnasts who have no previous competitive experience may enter at Bronze or Silver, at their coach's discretion.
4. Gymnasts currently competing in the Xcel Program must follow the chart for mobility.
5. Any athlete who has previously competed in the Xcel Program, but has been inactive for one or more years, must contact their State Administrative Committee Chairman for proper entry regulations. The options are:
  - a. Remain at the Division at which they last competed.
  - b. Move up one Division if they achieved the mobility score during their last season.
  - c. Move down one Division without petitioning.
6. Any gymnast who has had previous competitive experience in programs outside of USA-Gymnastics must petition to enter at Gold and above by submitting a formal written request to the State Administrative Committee Chair.
7. Any gymnast who has had previous competitive experience in USA-Gymnastics and who is a minimum of 14 years of age OR at least a Freshman in High School is eligible to petition the State Administrative Committee for entry into the Platinum or Diamond Division. The petition must be accompanied by a video that demonstrates her skill level.
8. Since the Xcel Program is an alternative/separate program, it **CANNOT BE USED TO SATISFY MOBILITY REQUIREMENTS IN THE JR. OLYMPIC PROGRAM.**

***XCEL AGE/ENTRY REQUIREMENTS AND MOBILITY SCORES OVERVIEW CHART***

	<b>BRONZE</b>	<b>SILVER</b>	<b>GOLD</b>	<b>PLATINUM</b>	<b>DIAMOND</b>
Minimum age to compete	Reached 5 <sup>th</sup> Birthday	Reached 6 <sup>th</sup> Birthday	Reached 7 <sup>th</sup> Birthday	Reached 8 <sup>th</sup> Birthday	Reached 9 <sup>th</sup> Birthday
Excel Entry Div from J.O. Program	Levels 1 & 2	Levels 1 & 2	Levels 3 & 4	Levels 5 & 6	Levels 7, 8, 9, & 10
Pre-requisite Scores	None	None	31.00 AA at Silver or 8.0 IES	31.00 AA at Gold Division or 8.0 IES	31.00 AA at Platinum Division or 8.0 IES

***XCEL MOBILITY FROM J.O.***

	<b>BRONZE</b>	<b>SILVER</b>	<b>GOLD</b>	<b>PLATINUM</b>	<b>DIAMOND</b>
<b>Minimum age to compete</b>	Reached 5 <sup>th</sup> Birthday	Reached 6 <sup>th</sup> Birthday	Reached 7 <sup>th</sup> Birthday	Reached 8 <sup>th</sup> Birthday	Reached 9 <sup>th</sup> Birthday
<b>Excel Entry Div from J.O. Program</b>	Levels 1 & 2	Levels 2 & 3	Levels 3,4, 5 & 6	Levels 4, 5, 6, 7 & 8	Levels 7, 8, 9,
<b>Mobility to Xcel Division</b>	NONE	NONE	NONE	31.00 AA in Gold 8.00 (IES) Event Specialist	31.00 AA in Platinum 8.00 (IES) Event Specialist
<b>There is NO mobility from XCEL to J.O. Program</b>					

1. Mobility between the Bronze, Silver and Gold divisions is at the coaches' discretion taking the gymnasts skill level and experience into consideration.
2. **Level 10 J.O. gymnast may petition for entry into the Xcel program.** By sending a "reason for change" letter from her coach to the National Xcel Committee Chairman. All petitions must be received at least two weeks prior to the Xcel State Championships.

3. The National Xcel Committee will review the petition and the Chairman will notify the coach of the acceptance/denial of the petition and will copy the respective State and Regional Administrative Committee Chairmen and the Regional Technical Committee Chairman.

4. **Accepted petitioned athletes may not re-enter the JO Program as a Level 10 during the JO competitive year** (through J.O. National Championships of the year in which she competes in the Xcel program).

5. Clarification: An athlete is considered an Xcel athlete when she enters her first USA-Gymnastics sanctioned event in an Xcel Division.

6. If a J.O. Level 9 or below athlete wishes to enter the Xcel Program in a Division below the allowable Division, her coach may submit a “reason for change” letter to the Regional Technical Committee Chairman for approval.

a. Valid reasons would include injury, illness, or other extenuating circumstances that would have prevented the athlete from continuing to train at the level at which they previously competed

7. If a gymnast does not qualify to Xcel State Championships, dropping back through the Divisions is at the discretion of the coach. If the athlete competed at an Xcel State Championships and wishes to drop back through the divisions, her coach must submit a “reason for change” letter.

a. For Bronze, Silver, and Gold Divisions, the “reason for change” letter is sent to the State Administrative Committee.

**b. For Platinum and Diamond Divisions, the “reason for change” letter is sent to the Regional Technical Committee.**

c. IES Specialist Gymnasts must score an 8.00 on an event to move from Gold to Platinum or from Platinum to Diamond or a 31.00 A.A. All Around.

### **III. AGE DETERMINATION DATES FOR ALL XCEL DIVISIONS**

a. Bronze: Age as of **May 6, 2018** determines age for the entire season, but must have had her 5<sup>th</sup> Birthday.

b. Silver: Age as of **May 6, 2018** determines age for the entire season, but must have had her 6<sup>th</sup> Birthday.

c. Gold: Age as of **May 6, 2018** determines age for the entire season, but must have had her 7<sup>th</sup> Birthday.

d. Platinum: Age as of **May 6, 2018** determines age for the entire season, but must have had her 8<sup>th</sup> Birthday.

e. Diamond: Age as of **May 6, 2018** determines age for the entire season, but must have had her 9<sup>th</sup> Birthday.

#### **XCEL AGE GROUPS:**

<b>BRONZE</b>	<b>SILVER</b>	<b>GOLD</b>	<b>PLATINUM</b>	<b>DIAMOND</b>
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5 - 6 Yrs.	6 - 7 Yrs.	7 - 8 Yrs.	8 - 11 Yrs.	8 - 11 Yrs.
7 - 8 Yrs.	8 Yrs.	9 Yrs.	12 Yrs.	12 Yrs.
9 Yrs.	9 Yrs.	10 Yrs.	13 Yrs.	13 Yrs.
10 Yrs.	10 Yrs.	11 + Yrs.	14 Yrs.	14 Yrs.
11 + Yrs.	11+		15 + Yrs.	15 + Yrs.

### **QUALIFYING SCORE REQUIREMENTS TO SECTIONALS AND STATES**

All Divisions	To Sectional	To States	To Regionals	To Nationals
<b>BRONZE</b>	<b>30</b>	<b>32</b>	<b>N/A</b>	<b>N/A</b>
<b>SILVER</b>	<b>30</b>	<b>32</b>	<b>N/A</b>	<b>N/A</b>
<b>GOLD</b>	<b>30</b>	<b>32</b>	<b>N/A</b>	<b>N/A</b>
<b>PLATINUM</b>	<b>30</b>	<b>32</b>	<b>N/A</b>	<b>N/A</b>
<b>DIAMOND</b>	<b>30</b>	<b>32</b>	<b>N/A</b>	<b>N/A</b>

#### **IV. XCEL SECTIONAL AND STATE ENTRY FEE**

Make check payable to: **(THE CLUB HOSTING THE EVENT)**

#### **XCEL DIVISION DECLARATION**

**Platinum and Diamond division declaration will always be 42 days (6 weeks) prior to the State Meet. The last day to qualify will always be 21 days (3 weeks) prior to that State Meet.**

#### **XCEL General Procedures for Petitions**

##### **PETITIONS TO STATE MEETS - CHAPTER 6 PAGE 58)**

1. Petitions may be considered for the following reasons: Injury, Illness or family tragedy (e.g., death, natural disaster)
  
2. If an athlete is injured prior to a qualifying meet, but is capable of competing in one, two or three events, she may compete in the qualifying meet without jeopardizing her right to petition to the next competition. If a gymnast **COMPLETES** all four events in a qualifying meet, she is not eligible to petition and advance to the next competition.
  
3. The coach (or club administrator) is responsible for submitting all necessary documentation for the petition on behalf of the petitioning athlete.
  
4. Entry fees for petitioned athletes should be submitted by the entry deadline. If the petition is denied, the Meet Director must refund the entry fee within three weeks. Forms are posted on the USA-Gymnastics website under Women's Program – Forms – Petition Forms or are available from your State Administrative Committee Chairman.

## V. COMPETITION:

1. **A gymnast may compete in ONE State Meet per season. She may compete in two state meets per competitive year, as stated in R & P.**
  - a. A gymnast is not required to compete in the All-Around. If she chooses not to compete in the AA she must touch the event(s) she is NOT competing. Her scores may count towards team scores.
  - b. Local meets may be used for mobility only or qualification to the sectional meet and may have only one club (team) competing to obtain a sanction
  - c. Results from local meets need to be mailed or e-mail to the State Administrative Committee Chairman or designated state administrative committee representative and the meet director of the State Championships.

## VI. APPARATUS:

1. Apparatus specifications: Xcel competitions must follow the current USA-Gymnastics Women's *Rules and Policies*, using Compulsory competition guidelines as a minimum standard. Exception: Vault Table may be used at any manufacturer setting.
  - a. Alternative springboard may be used for Vault, Bars and Beam for Bronze, Silver and Gold Divisions.
  - b. Bronze, Silver & Gold Divisions may use manufactured Junior vaulting board.
  - c. **If an alternative springboard is used at Platinum and Diamond division in a USA Gymnastics sanctioned event, the vault is considered VOID.**
  - d. All divisions may also use a manufactured mat shaped like a springboard (Mount trainer/mount mat).
2. Plywood is not permitted underneath the board.
3. All Meet Directors must arrange to have boards that accommodate gymnasts of varying weights. Any boards brought in to a competition must be assigned to an event and must be available to all gymnasts in that session for warm-up and competition. **The configurations for the springboard have been approved and may be utilized in USA Gymnastics sanctioned competitions (see page 17 in this coaches handbook on the configuration).**
4. For all Xcel divisions: Up to two manufactured mats (maximum thickness of 20 cm (8")) may be placed separately on the Floor Exercise area. If the skill cushion is 20 cm (8") in thickness, it must be a minimum of 5' x 10'. A "sting" mat may also be used on top of or under the 20 cm (8") mat.
  - a. Only one skill cushion or 10 cm (4") throw mat per tumbling pass may be used, with no more than two mats on the floor exercise area at any one point in time. A sting mat may be placed on top of or under the skill cushion/throw mat(s).
  - b. Whenever additional matting is placed on the Floor Exercise area and covers any portion of the boundary line(s), the mat must be clearly marked. It is recommended that athletic tape (provided by the coach) be used to mark the mats. Chalk may be used but should be removed before the next competitor. A towel

should be provided by the meet director to facilitate the removal of the chalk markings.

c. When a tumbling "strip" is used in place of a full floor exercise area in the training and/or warm-up gym, it must be constructed of the same materials as the spring floor used in the competition gym and must be a minimum of 8' wide and 60' long for Xcel. A minimum of 3' in length of additional padding (carpet bonded foam or something similar), is required at each end of a 56' tumble strip that is used for warm-up.

## **VII. GENERAL MEET INFORMATION:**

1. Meet Format: Meet Directors should use the USA-Gymnastics compulsory guidelines for Bronze, Silver, and Gold, and Level 7 guidelines for Platinum and Diamond.
2. Competition Divisions: Gymnasts must designate on the entry form which division (Bronze, Silver, Gold, Platinum, Diamond) they will compete. All events must be competed in the same division.
3. Individual Awards: Will be given according to Divisions (Bronze, Silver, Gold, Platinum, Diamond).
4. Sessions Recommendation: When possible, divide by Divisions (Bronze, Silver, Gold, Platinum, Diamond). If this is not possible, then Rotations should be divided by Divisions, when possible.
5. Age Groups: Meet director may determine age groups for all Local and Invitational meets. Following are guide lines for Sectional and State Meets listed in table VI below.
6. Team Awards: Awarded for each Division (Bronze, Silver, Gold, Platinum, Diamond). Divisions should not be combined for State Team Awards. USA-Gymnastics N.J. State will provide Team awards for all Divisions, 50 % with a max of 6 places.
7. State Meets: A gymnast may compete in ONE (1) State Meet per season. She may compete in two state meets per competitive year as stated in Xcel R & P.
8. Start Values: All judges will flash Start Value.
  - a. Maximum Start Value will be 10.0.
  - b. Maximum score will be 10.0.
  - c. Open Scoring is not allowed.

## **AWARDS**

1. Bronze and Silver Division go 50% with a Max of 15 places.
2. Achievement awards for all Bronze and Silver gymnasts.
  - a. Achievement Awards Distribution

Blue Ribbon 33.00 +  
 Red Ribbon 31.00 to 32.955  
 White Ribbon 29.00 to 30.955  
 Yellow Ribbon 1.00 to 28.955

3. Gold, Platinum and Diamond Division awards distribution

# of Gymnasts	Event Places	All Around Places
1	0	1
2	1	2
3	2	3
4	2	3
5	3	3
6	3	3
7	4	4

8 plus 50% (round-up) for event and all around with a maximum of 10 placement awards for event & all around.

4. **USA-Gymnastics N.J. will provide 1<sup>st</sup> to 3<sup>rd</sup> place awards for All Around only, for all Divisions, at all sectional meets and all placement medals and Team Awards for all State Meets.**

5. USA-Gymnastics N.J. Criteria. **All awards must be presented on the awards stand, starting from 1<sup>st</sup> place down. All All-Around medallist winners will remain at the awards stand until the last achievement award is handed out.**

**VIII. XCEL JUDGING GUIDELINES:**

1. **ANY QUESTIONS CONTACT LESLIE MCPEEK AT [mcpeekrl@gmail.com](mailto:mcpeekrl@gmail.com)** and Kelly Gaston at [karaokekelly704@comcast.net](mailto:karaokekelly704@comcast.net)

2. One judge panel for all levels, 2 judge panel at all levels for States. Judges must hold a minimum of a Level 7, 8 optional rating.

**HOW TO HOST A LOCAL INVITATIONAL SANCTIONED MEET**

1. Meet Director required. In order to be listed as the Meet Director (person responsible for running a sanctioned meet), the Meet Director must be a USA-Gymnastics Professional Member and a **CERTIFIED MEET DIRECTOR**.

2. For questions regarding how to become a meet director, please contact Amy Middlekauff at [gymstar70@aol.com](mailto:gymstar70@aol.com).

3. BEFORE you send for your sanction, contact Leslie McPeek and Kelly Gaston (N.J. NAWGJ State Judging Director) at [mcpeekrl@gmail.com](mailto:mcpeekrl@gmail.com) and Kelly Gaston at [karaokekelly704@comcast.net](mailto:karaokekelly704@comcast.net). When you e-mail her please forward the following information:

- a. Your first choice date and several alternate dates you would like to host a meet
- b. Type of meet
- c. Level of gymnasts competing
- d. Number of gymnasts predicted to compete
- e. Start Time of meet (Traditional or Capitol Cup format)
- f. Number of Judges to be assigned
- g. Ask ALL your questions BEFORE you send for Sanction, invite clubs, publicize your meet, etc. Leslie will assist you with any questions pertaining to the Judges. Contact Amy on any question you may have about your meet at [gymstar70@aol.com](mailto:gymstar70@aol.com).
- h. After your dates are decided, send Leslie a check payable to N.J. NAWGJ, for “\$3 per judge per day for all requests received and paid 30 or more days prior to the meet date” for example, 4 judges on Saturday and 4 judges on Sunday will be \$12 for each day for a total of \$24. 8 judges for 2 days will be \$48. Requests paid with less than 30 days prior to the meet date, 4 judges a Saturday and Sunday will be \$20 for each day for a total of \$40. 8 judges for 2 days will \$80 the **“REQUEST FOR JUDGES” on pg 53** and the **“JUDGES CONTRACT” on pg 54**. Your request is not considered “real” until she receives it, with the check, in writing! If you delay in sending the information/forms to her, your date may go to another club.

**Note: Each meet is a different meet even if the same club is hosting it on the same weekend. You also need to send the assigning fee for sectionals and ALL state meets.**

**Send a judges request to N.J. NAWGJ with payment 30 day’s prior to the meet date to avoid late fees.**

**“If the hard copy request and payment is sent less then 30 days prior to the meet( Rush Request), the assignment fee is \$5.00/judge.”**

**Mail request for Judges Form to: Leslie McPeek 15 Glen Cove Rd. Andover, N.J. 07821**  
**e-mail: [mcpeekrl@gmail.com](mailto:mcpeekrl@gmail.com) and Kelly Gaston at [karaokekelly704@comcast.net](mailto:karaokekelly704@comcast.net)**

i. IF ANY details of the meet change, **contact Leslie [mcpeekrl@gmail.com](mailto:mcpeekrl@gmail.com) and Kelly Gaston at [karaokekelly704@comcast.net](mailto:karaokekelly704@comcast.net) and Courtenay Napoli at [courtenay\\_sturchio@msn.com](mailto:courtenay_sturchio@msn.com) IMMEDIATELY.**

j. Assigning procedures-All meet requests will go to **Leslie McPeek, NJ-NAWGJ Co SJD and Kelly Gaston N.J. NAWGJ Co SJD**. She will assign Sectional and States Meets. There will be one assignor for local meets. **Courtenay Napoli** will assign meets from September through June. Meet Directors will receive an e-mail from **Courtenay** approximately 16 days before the meet. The email will be copied to all the judges assigned. The meet director can “reply to all” on this message to send detailed information about the meet which should include, march-in time for the athletes, report time for the judges (30 minutes prior to competition start time), number of sessions, levels competing in each session, current address for the meet, an emergency contact name and number, and any other important information about the meet. **The club should**

**request a “confirmation” from each judge. If they do not receive a confirmation at least 3 days before the meet, they should contact Kelly or Leslie to find out why the judge has not responded.** Leaving messages on machines or with family members is no guarantee the judge will get the information. If there is a miscommunication and the judge arrives at the wrong time, you are responsible. Any changes must be reported to the judges and the information will then be forwarded to **Courtenay Napoli** (N.J. Judges Assignor) and Judges will be assigned.

**k. If you need to cancel the contract / meet / judges, you must notify each judge individually, as well as the assignor approximately 14 days before the meet.** One call to the assignor only will not suffice. Do not leave e-mail messages about cancellations. Not everyone reads their e-mail daily. The judge may read it after the cancellation deadline date. If cancellation occurs within seven days of your meet, you must pay each judge a fee of three hours at her/his rate. **There is a cancellation fee of \$2.00 per judge**, payable to NAWGJ, regardless of when she/he is canceled.

l. If the contract obligations are not fulfilled by either party because of extenuating circumstances, no mandatory penalties will be applied to either party. Example: Inclement weather (prohibiting travel) or grave illness. When inclement weather exists (weather which delays or prohibits safe travel for the judges), the Meet Director is responsible for the judges’ lodging and meals. Judges will be accommodated with minimal expense and could be lodged in private homes with food provided. Hotel/Motel rooms are compensated ONLY if approved by the Meet Director.

m. Failure to comply with the contractual agreement will result in the following: a. On the Meet Director’s part: 1) A minimum of 14 days’ notice is required for amendments or cancellation of officials. If cancellation of officials occurs less than fourteen days prior to the meet and the officials are not re-assigned to another competition, the Meet Director is responsible for payment of 2 hours honorarium per judge and any non-refundable expenses incurred. 2) Regardless of the timing of the cancellation of the meet, if the judge has purchased a nonrefundable airline ticket, the meet director is responsible for reimbursing the judge for the “change fee” charged by the airlines to use the ticket for a future flight. In order to receive future credit for the cancelled flight, the judge must contact the airlines PRIOR TO THE SCHEDULED DEPARTURE to cancel the originating flight and must rebook a flight within one year of the DATE OF ISSUE of the original ticket by providing the ticket number.

n. The format of your meet will determine the amount of payment each judge will receive. Be aware that the judging time dictates the allowable break time. For example: the meet starts at ten. The judges judge two hours, break for three hours and judge three more hours. They have judged a total of five hours. They are allowed two hours of break time. They were on-site from ten till six, a total of eight hours. Deducted two hours for break. The judges will be paid for six hours. If you reversed the sessions... The judges arrive at ten. They judge for three hours, break for two hours, and judge for two. They are on-site for seven hours. Since they still judged five hours, again you would deduct two hours for allowable break time. But this time you only pay the judges five hours. (Careful planning can save you money!)

o. Depending again on your meet format, it may be necessary to serve the judges one or two meals. If you have a two-session meet we prefer you serve the “big meal” between the two sessions and a lighter one that could be eaten quickly on the road at the end of the second session. After a full day of judging, most judges just want to get home, not sit down to a nice big meal. If the judges are entitled to a meal and one is not provided each judge will be paid \$15.00 per diem. Having a second, smaller, meal available is probably your safest bet to avoid additional payment.

p. Bad weather meet cancellations require common sense decisions. You need to contact judges and coaches as soon as possible. Some are traveling from long distances to come to your meet. Plan ahead; get all the phone numbers together ahead of time when you expect bad weather. Coaches need to have their

gymnast's numbers handy or to have a parent in charge of the information. **For Sectional and State meets, the meet director needs to discuss the decision with the SACC and Competitions Chairman. These meets are not canceled unless it is REALLY BAD ALL OVER.** What is snow in your yard may be rain or clear in other parts of the state. Something like 2-3 inches of snow on the ground and no let up in site the day of the meet would be cause for concern. Just a prediction of some snow or snow last night that has been plowed is not a reason to cancel.

### **HOW TO HOST A SECTIONAL / STATE MEET**

1. Bids to host Sectional and State Meets will be reviewed each season by a Sub Committee. The Sub-Committee members will be impartial. No one bidding on a meet will be permitted to sit on the Sub Committee. The State Committee will vote on the recommendation as submitted by the sub committee. The results will be announced by the SACC. Board Members bidding on any Sectional or State Meets will be asked to abstain from voting on the meet host selection. If the host club will be utilizing an "Outside" facility, a letter of intent from the facility Owner/Manager is required. The host clubs facility needs to be open and operating now or it will not be considered in the assignment process. If you are bidding, you will be notified of site selections prior to the annual USA-Gymnastics N.J. General Membership Meeting and will be posted on the [usgnj.com](http://usgnj.com) web-site.

2. Bids will only be accepted that use the complete USA-Gymnastics Rules & Policies form "Bid Form for USA-Gymnastics-WC Competitions". If a Certified Meet Director is not listed, indicate when they will be testing for Certification.

#### **Meet sites will be selected based on:**

a. Providing the best facility possible for gymnasts, coaches, and spectators in accordance with the current USA Gymnastics Rules & Policies.

b. Then, based on providing equitable distribution of the meet sites, between the north and south areas of the state, as well as, between bidding clubs.

c. For questions regarding how to become a meet director, please contact Amy Middlekauff at [gymstar70@aol.com](mailto:gymstar70@aol.com)

3. **Sectional and State Meet Hosts: Please remember to obtain your meet sanction well ahead of your assigned meet.**

4. **For Sectional Meets you must purchase your ribbons from "A-1" awards "contact Jaime" at (800) 444-9569.**

a. **USA-GYMNASTICS N.J. WILL PROVIDE MEDALS FOR 1<sup>st</sup>, 2<sup>ND</sup> AND 3<sup>rd</sup> PLACE ALL-AROUND PLACEMENT AT ALL SECTIONAL MEETS AND WILL PROVIDE ALL AWARDS NEEDED FOR ALL STATE MEETS.**

5. Dates for these meets are already on the N.J. State Calendar & Leslie will already be assigning judges for those dates. CLUBS STILL NEED TO:

a. Send the “Request for Judges” form and a check for the proper amount. Eight judges are always assigned to sectionals unless special arrangements are made before hand.

**“ If the hard copy request and payment is sent less than 30 days prior to the meet, the assignment fee is \$5/judge.”**

b. **Email Patty as soon as you receive her e-mailed number of entries** (information received from the Competitions Chairperson needs to be confirmed, in case you didn’t receive all entries), so the final details can be worked out BEFORE the 14-day judges cancellation time.

### **ENTRY FEE DISBURSEMENTS**

1. Clubs hosting Sectional meets for Levels 2 and Xcel will keep \$50.00 per gymnasts and mail back \$15.00 per gymnast, made payable to (USA-Gymnastics N.J.) mail to ( 110 Fifth Ave Bradley Beach, N.J. 07720 ).

2. Clubs hosting Sectional meets for Levels 3 to Level 10 will keep \$52.50 per gymnasts and mail back \$17.50 per gymnast, made payable to (USA-Gymnastics N.J.) mail to ( 110 Fifth Ave Bradley Beach, N.J. 07720 ).

3. Clubs hosting a Level 2 and Xcel State Meet in an outside facility will keep \$55.00 per gymnast and mail back \$15.00 per gymnast, made payable to (USA-Gymnastics N.J.) mail to ( 110 Fifth Ave Bradley Beach, N.J. 07720 ).

4. Clubs hosting a Level 3 to level 5 State Meet in an outside facility will keep will keep \$60.00 per gymnast and mail back \$20.00 per gymnasts made payable to (USA-Gymnastics N.J.) mail to ( 110 Fifth Ave Bradley Beach, N.J. 07720 ).

5. Clubs hosting a Level 6 and 7 State Meet in an outside facility will keep will keep \$70.00 per gymnast and mail back \$20.00 per gymnasts made payable to (USA-Gymnastics N.J.) mail to ( 110 Fifth Ave Bradley Beach, N.J. 07720 ).

6. Clubs hosting a Level 8 to 10 State Meet in an outside facility meet will keep \$100.00 from each state entry and mail back \$20.00 per gymnasts made payable to (USA-Gymnastics N.J.) mail to ( 110 Fifth Ave Bradley Beach, N.J. 07720 ).

**NO STATE MEET WILL BE HELD IN-HOUSE. PRIOR APPROVAL MUST BE ATTAINED BY THE SACC. There will be no refunds once the designated sites are e-mailed the list of gymnasts that will attend the meet. USA-Gymnastics N.J. will supply all awards at all State Championship Meets, and other gifts will be given to every gymnast that enters the meet.**

7. The maximum Gate Fee you can charge:

For Sectionals: \$7-Adults, \$5-Senior Citizens, \$4-Children and Infants-Free.

For States: \$11-Adults, \$8-Senior Citizens, \$5-Children and Infants-Free.

(Adults = 18+, Senior Citizens = 65+. Children = Walking to 18 Yrs., Infants - Not Walking)

**You may only collect these Gate Fees once per day from any one person, regardless of the number of sessions being observed. Gymnasts competing shall not be charged a Gate Fee for any session of their State Meet weekend.**



8. Chief Judge/Meet Referee Payment (Applies to Jr. Olympic meets only)
  - a. A Meet Referee/Chief Judge shall receive an additional \$10.00 per day at the following USA- Gymnastics competitions:
  - b. State Meets with four-judge panels.
  - c. Level 8-10 Regionals, regardless of the number of judges per panel.
  - d. Level 9 East/West Championships, Level 10 National Championships, and the J.O. National Invitational Tournament.
  - e. No dual compensation is given if the Meet Referee also serves as a Chief Judge.
  - f. The Meet Referee shall be paid the hourly fee for the time during which she/he is conducting official Meet Referee responsibilities.
  - g. Chief Judge/Meet Referee fees are NOT paid at state meets with two-judge panels, or at any local/sectional meets.

### **MEET DIRECTOR'S CHECK LIST**

#### **Prior to sending for a sanction:**

1. Call SJD to inquire as to the availability of judges for your chosen date.
2. After receiving an affirmative answer from SJD:
  - a. Complete "Request for Judges" form with ALL pertinent information filled out.
  - b. Complete "Sanction Form" online and either fax or mail to USA-Gymnastics.
3. Be sure to read your Rules and Policies regarding numbers of competitors per session and judgments allowed before completing your request for judge's form.
4. Any question regarding meet set up, competition, equipment, warm-up times/organization, rotations or how to run a meet, should be answered in the R & P. After reading R & P then direct your call to your Meet Directors Rep. Amy Middlekauff at [gymstar70@aol.com](mailto:gymstar70@aol.com) first, then USA-Gymnastics State Chairman or his designee if need.
5. Any questions regarding judges should be directed to your NAWGJ State Director Leslie McPeck.
6. NAWGJ is the contracting agent for all USA-Gymnastics meets in N.J.
7. **For Sectional Meets you must purchase awards/ribbons from "A-1" awards "contact Jaime" at (800) 444-9569.**

**NJ USA GYMNASTICS WILL PROVIDE MEDALS FOR 1<sup>st</sup>, 2<sup>ND</sup> AND 3<sup>rd</sup> PLACE ALL-AROUND PLACEMENT AT ALL SECTIONAL MEETS AND WILL PROVIDE ALL AWARDS NEEDED FOR ALL STATE MEETS.**

**8. After you have received your sanction:**

- a. Stay in contact with the Assigning Official regarding any changes in meet times, numbers of competitors, levels, etc.
- b. If different from the Request for Judges form, confirm with the assigning official levels, sessions and number of competitors as soon as possible, and at least 7 days prior to the competition.
- c. If your gym must cancel a meet for any reason, judges assigned must be notified at least 7 days prior to the meet or the gym is subject to paying a one-session fee to the judges, plus a \$2.00 cancellation fee to the NAWGJ per Judge.

**9. Meet Hospitality:**

- a. Call and confirm reporting time for judges assigned to the meet at least 5 days prior to competition.
- b. Provide room/area for judges meeting. (*VCR, Monitor or TV at State Meets*).
- c. If a two-session meet, provide a meal for judges or a per diem as required.

**Meet directors must include a judge’s break time of at least 30 Min after every 3 ½ to 4 hrs.**

10. Communication is the key to organizing and running a good meet. Contact any of the following for help.

<b>Meet Directors Rep</b>	<b>Amy Middlekauff</b>	<b>e-mail: <a href="mailto:gymstar70@aol.com">gymstar70@aol.com</a></b>
<b>Co N.J.S.J.D.</b>	<b>Leslie McPeek</b>	<b>e-mail: <a href="mailto:mcpeekrl@gmail.com">mcpeekrl@gmail.com</a></b>
<b>Co N.J.S.J.D.</b>	<b>Kelly Gaston</b>	<b>e-mail <a href="mailto:karaokekelly704@comcast.net">karaokekelly704@comcast.net</a></b>
<b>Competition Chair</b>	<b>Patty Strickland</b>	<b>e-mail: <a href="mailto:gymjudge4@me.com">gymjudge4@me.com</a></b>
<b>State Chairman</b>	<b>Brant Lutska</b>	<b>e-mail: <a href="mailto:saccnj@gmail.com">saccnj@gmail.com</a></b>

11. The earlier you get your “Request for Judges” to the SJD, completely filled out with all pertinent information, and a check for the number of judges requested, the better chance you have of getting the date requested.

12. The assigning fee is \$5.00 per judge if requested prior to 30 days of competition and \$5.00 per judge after that time. When making your request, remember that there is a \$2.00 cancellation fee per judge per meet canceled.

13. Last minute request for Judges is strongly discouraged and may not be honored.

14. Facility: Does all of the equipment and gym space meet Rules and Policies for the levels you’re hosting?

15. Must have: Adequate Audience Seating, proper lighting, adequate bathrooms, adequate parking, a judges room & a good stereo and microphone system.

16. Should have: A Back-up Computer and Stereo, a Copy Machine & a First Aid Station

**Staff:** It's very important to have reliable adults.

**Competition Day:** Arrive early / Open early.

- a. Important to have an adult to answer phone (for directions)
- b. It's better to not over crowd the gym floor \* Have a few back – up adult to direct traffic
- c. Meet director and staff should be easy to recognize
- d. **Pre-Meet:** Choose your competition date early!
- e. Judges request \* Sanction request \* Meet format / rotation / times
- f. Job assignments / Club information / good directions
- g. Have a parent at gymnast and coaches sign – in station
- h. Plenty of chalk available / easy to get to and water bottles
- I. Coaches meeting
- k. If a large meet, gymnasts snacks are always appreciated
- l. **Meet wrap – up:** Prepare awards early!
- m. Have extra help for awards presentation and provide an awards podium if possible
- n. Placement and All Around Awards should be presented from 1<sup>st</sup> to the last place given
- o. Copies of scores for coaches if able
- p. Financial report for Sectional and above competitions are due 2 weeks after your competition

### **Meet Director Update USA-Gymnastics 2018**

Each year the Technical Committee, the J.O. Committee and the Administrative Committee make adjustments to the rules for competition. These are the update reminders. These things affect the smooth running of a competition.

**The Meet Director MAY NOT determine the age groups for Invitational and qualifying meets below the State Championships,**

**If a Meet Director incurs three sanction violations in one competitive season, he/she will be placed in pending status. He/she must re-take and pass the Meet Director Exam before being placed in active status. (Sanction Violations and Penalties See chapter 3 pg 34 on fines)**

- The USA-Gymnastics Rules and Policies Book is available online, it is your resource for a sanctioned meet
- Vaulting Scoring: The computer scoring system should be set up to record both vaults for each gymnast and the computer selecting the best vault to be recorded.
- Each sanctioned meet must input both judge one and judge two scores to compute the average at every event. There must be a paper trail to go to the score table to verify the input from the keypad. Both vaults should be listed for verification.
- Each judge should be provided a score slip to record their score to submit to the Chief Judge.
- Meet Directors will only be required to play digital copies of music, i.e. MP3 players, computers, tablets, etc.. Electronic music devices for playing music at competitions must have a display screen and be on airplane mode when applicable. CD players will no longer be required.
- If a squad has more than one level competing, the timed warm-up will be designated for the highest level within the squad
- **Recommendation to Meet Directors** - That Xcel athletes compete before J.O. athletes when in the same squad. With multiple levels in the same squad. Athletes should compete in ascending order of level or division (lowest to highest)
- For Levels 6 and 7- Squads with up to 10 athletes are not required to split for timed and touch warm-up
- If a meet is cancelled or schedule changes: Meet Director's Part: A minimum of 2 weeks notice is required for amendments or cancellation of officials
- Music - It is recommended that the **MD** be able to plug the music device into a charger while playing floor music, or to remind the coaches to make sure that all devices are fully charged before starting the routine.
- When additional matting is used that overlaps the boundary of the FX mat, it is recommended that athletic tape (provided by the coach) be used to mark the mat. Chalk may be used, but should be removed before the next competitor. A towel should be **provided by the Meet Director** to facilitate the removal of the chalk marks.
- When hosting meets - Judges are allowed to receive gifts which cannot exceed a retail value of \$20.
- Officials pay: At state meets and above, when the competition requires a video analysis (Base Score) in addition to the judges' meeting, the paid judging time starts with the scheduled meeting time, up to one hour prior to the scheduled march-in time.
- Consistency: It is not appropriate for Meet Directors to encourage judges to be lenient in their scores in order to ensure that clubs will return the following year. All other meet rules for a sanctioned meet should follow the Rules and Policies Book.

## REPORTING MEET RESULTS

After your meet / clinic is completed, the Meet Director is responsible for the following:

1. Send a copy of the Sanction Report form **within 24 hours** after the end of your meet to:

USA-GYMNASTICS SANCTIONS  
132 E. Washington St., Suite 700, Indianapolis, IN 46204. Tel (800) 345-4719

2. Send a copy of the Sanction Report form and a Check made payable to Region VII for the **Regional Competition Fee of \$2.00 per gymnast** competing in your meet **within 48 hours** to:

Jen Bortz, Region VII  
P.O. Box 243  
Boalsburg, PA 16827

**Checks should be made payable to USA-Gymnastics Region VII**

3. Send a copy of the Sanction Report form and a check (**Competition Fee \$2.00 per gymnast for local and invitational meets**) (See pg 39 on disbursement for Sectional and State Meets) made payable to USA-Gymnastics N.J. mailed **within 48 hours** of that competition to:

William Psiuk USA-Gymnastics N.J.  
110 Fifth Ave.  
Bradley Beach, N.J. 07720

4. Keep a copy of the Sanction Report Form for your records.

Send a photo copy of the Score Sheet, \* **qualifying scores circled in red to:**

Patty Strickland  
15 Palermo Dr.  
Tinton Falls, NJ 07724

**\* For filing reasons, please use a separate score sheet for EACH LEVEL.**

**For All Sectional and State Meets send a financial report within 2 weeks of the meet to:**

William Psiuk USA-Gymnastics N.J.  
110 Fifth Ave.  
Bradley Beach, N.J. 07720

Or you can e-mail the financial report to [billpsiuk@optimum.net](mailto:billpsiuk@optimum.net)

**REMEMBER: If your meet was canceled, you must still submit the sanction form to EVERYONE ABOVE with a note explaining: “Meet Canceled”. Otherwise everyone thinks you had the meet, the file remains open, and every one is looking for a check from you.**

### **EDUCATION OPPORTUNITIES**

1. **SAFETY CERTIFICATION:** A course designed to improve the safety and welfare of individuals participating in gymnastic activity. Courses are usually given in the fall, spring, and summer. You can also take this course online. The certification lasts for 4 years. ***(All coaches and Judges must be pro-members and safety certified at all USA-Gymnastics sanctioned meets.)***
2. **MEET DIRECTOR CERTIFICATION:** Certification is available by completing and mailing the MDC test found on the USA-Gymnastics Web site. MDC is required prior to applying for a sanction. ***Meet Directors for 2018 Sectional & State Meets must contact the Meet Director Rep Amy Middlekauff and check on any updates.*** (If you have any questions regarding meet director testing, please contact Amy at [gymstar70@aol.com](mailto:gymstar70@aol.com).)
3. **U100: FUNDAMENTALS OF GYMNASTICS:** “Instructor Certification” is also required for anyone that intends to coach at a sanctioned competition.
4. **PROFESSIONAL DEVELOPMENT PROGRAM PDP:** The PDP is a step-by-step level system of coach’s education. As a developmental education recognition and accreditation program, the PDP provides coaches and instructors with resources to enhance their knowledge of teaching gymnastics skills successfully. Some of the publications involved with this program include Rookie Coach’s Gymnastics Guide, and Sequential Gymnastics II.
5. **COACH’S CERTIFICATION USA Gymnastics LEVELS 1 through 4 (Skill Evaluator):** All potential Level 5 gymnasts must be evaluated and certified as having met the requirements of Levels 1 through 4. When they have met the requirements, a Certified Coach can apply for the required Athlete Membership for a Level 5 gymnast. Certification of the coach requires completing and passing an examination of Level 1 through 4. (You no longer need to take this test to certify a level 4 gymnast. It is highly recommended to take the test for professionalism).
6. **FIRST AID / CARDIOPULMONARY RESUSCITATION / CONCUSSION:** The Safety Certification Manual recommends that at least one instructor should be trained in First Aid / CPR and in a Concussion course and be present whenever the facility is open. All instructors should be encouraged to participate and receive certification in these certificates. Contact your local American Red Cross or American Heart Association. Or visit

### **USA-GYMNASTICS N.J. EDUCATION CONTACTS**

Judges Testing

Leslie McPeck

E-mail [mcpeekrl@gmail.com](mailto:mcpeekrl@gmail.com)

Ellen Kovac  
Bonnie Synol  
Barbara Wallace  
Brant Lutsk  
Kell  
Joann Iuchano

E-mail [ellenkovac@aol.com](mailto:ellenkovac@aol.com)  
E-mail [basynol61@yahoo.com](mailto:basynol61@yahoo.com)  
E-mail [bwallace311@comcast.net](mailto:bwallace311@comcast.net)  
E-mail [saccnj@gmail.com](mailto:saccnj@gmail.com)

## Safe-Sport Help-Support

866-200-0796 - [SafeSportHelpline.org](http://SafeSportHelpline.org)

### **GUIDELINES FOR FAMILY SAFETY AND BEHAVIOR AT MEETS**

1. Another professional responsibility we have is to educate not only our athletes, but their families as well. This includes information on the USA-Gymnastics system, current rules, rule updates, athlete performance expectation, athlete meet behavior requirements and FAMILY MEET BEHAVIOR STANDARDS. Family meet behavior standards are not formally written anywhere, but this is a suggested list of common sense standards that we should all be able to live with. We treat others as we wish to be treated.
2. Parents need to get their gymnast to the meet on time, which means you need to give them accurate meet report times and directions to the site.
3. Parents are **not allowed on the “competitive floor”** during warm-up, competition, or awards. Parents should be using you, their child’s coach, as the go between for any questions they have concerning the meet. Parents need to say good-bye to their gymnast for the duration of the meet. During the meet, you, the coach, are now their guardian until after the competition. Parents should not approach other coaches, judges, scorekeepers, or the meet director.
4. Parents need to maintain good order and discipline with any other children they bring to the meet. This is important to the safety of the competitors as well as the safety of all spectators. Long meets make control of children difficult, so your parents need to know what to expect BEFORE they get to the meet.
5. Parents need to respect the meet facility and its furnishings. They are not at a minor league ballpark. They are the guests of the training facility of another parent’s child. Do not leave trash, be respectful of the rest rooms, and please eat and drink in the designated areas only. (Nothing against minor league ballparks!) **“You, the coach, are responsible in keeping your team parents informed. If the meet director has any problems with that parent, they will be escorted out of the gym and will not be allowed to return to that meet.”**
6. No matter how many times we have already said it:
  - a. **“NO FLASH PICTURES DURING WARM-UPS AND COMPETITION”.**
  - b. **“Place all electronic communication devices (*paggers/cell phones*) to the silent mode during all competitions”.**
7. Please ask your parents to support their child NO MATTER WHAT. If the child falls and doesn’t make the State Meet, the parent should hug the gymnast, tell her “I love you and I am very proud of

you”. Focus on something that the child did well in the meet. The fact that the gymnast is good enough to be in the meet is a tremendous accomplishment that should never be forgotten.

8. Say something positive about other competitors. Never criticize another gymnast or club. You never know who is sitting next to you. Please do not hold signs up which may block the view of other spectators.

9. Last, but VERY important, please explain to your parents that when their gymnast does something REALLY GREAT at (i.e.) vaulting, **APPLAUSE ONLY** is appropriate. Remember, another gymnast is trying to concentrate on beam, bars, and floor at the same time your parent group is screaming. At tennis matches, the meet referee often tells the crowd “Quiet Please”. We ask for “Quiet Please” BEFORE the meet starts to show respect for the other athletes in the meet. This respect will then apply to your own team members too, when they need the quiet for their own concentration.

## **THE TEN COMMANDMENTS**

### For Gymnastics Parents

#### **1. Thou shalt not impose my ambition on the child**

Remember that gymnastics is your child’s activity and she will progress at her own speed. It can never be a positive thing when a parent is forcing a child to do a sport that she does not want to do. The best part about gymnastics is that it does not matter whether you finish first or last, rather the wonderful lessons each girl will learn as she strives to do her best.

#### **2. Thou shalt be supportive no matter what**

There is only one question to ask your child, “*Did you have fun?*” If meets and practice are not fun, your daughter should not be forced to practice.

#### **3. Thou shalt not coach my child**

You have taken your child to a professional coach; do not undermine that coach by trying to coach your child on the side. Your role is to **support, love, and hug** your daughter no matter. The coach is responsible for the technical part of the job. You should not offer advice on technique or skill selection. That is not your area. This will not only serve to confuse your child and prevent that gymnast/coach bond from forming.

#### **4. Thou shalt only have positive things to say at competitions**

If you are going to attend a gymnastics meet you should cheer and applaud but **never criticize your daughter or her coach**.

#### **5. Thou shalt acknowledge they child’s fear**

It is a normal human reaction for a child to be scared when attempting new skills or competing. **Do not yell or belittle your daughter, just assure her** that her coach would not have her attempt the skill or put her in the competition if she was not ready for it.

#### **6. Thou shalt not criticize the judges**

There is much more to judging than you think and each judge has had to pass a test to do what she/he does. There are many routine requirements that the general spectator is completely unaware of that certainly have a factor on the final score. No one is perfect, but it is without question that they know more than you.

#### **7. Honor thy child’s coach**

**The bond between the coach and gymnast is a special one** and one that contributes to your child’s success as well as enjoyment. Do not criticize her coach in her presence because it will only add to the many distractions she must already deal with during her gymnastics training and performance.

#### **8. Thou shalt not jump from club to club**

The floor exercise carpet always seems bluer at another gym. Every team has its own internal problems, even teams that build champions. Children who switch from gym to gym are often ostracized by teammates they leave behind. Often times, gymnasts who do switch teams never do better then they did before they sought the “bluer carpet”. However one club will not please everyone and you need to find the club where you will fit best.



## 9. Thou shalt have other goals besides winning

*Encourage your daughter to do her best.* Giving an honest effort no matter what the outcome is much more important than winning.

## 10. Thou shalt not expect thy child to become an Olympian

There are 71,649 athletes participating in competitive gymnastics. There are only 7 spots available for the Olympic Team every four years. Your child's odds of becoming an Olympian are 1 in 149,030. You can understand how difficult it is to become an Olympian because the odds are you have never been one yourself even though you, as a child, probably wanted to be. Gymnastics is much more than the Olympics! Chances are your daughter's coach was not an Olympian, but still received enough out of gymnastics that they want to pass their love for the sport onto others. Gymnastics teaches so much so many virtues while building self-esteem, life long friendships and much more. Olympians will tell you that these intangibles far outweigh any medals they may have won. Gymnastics builds good people and you should be happy that your child wants to participate.

Reproduce as needed

**USA GYMNASTICS COMPETITION ENTRY FORM**

Rev.: Feb. 2014

***ALL LEVELS MUST BE KEPT SEPERATED***

RETURN TO [GYMJUDGE4@ME.COM](mailto:GYMJUDGE4@ME.COM)

Name of Meet: \_\_\_\_\_

Hosted By: \_\_\_\_\_

Meet Host: \_\_\_\_\_

Club: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

USA-G Club #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Number of Gymnasts: \_\_\_\_\_ Amount Due: \_\_\_\_\_ Club Check #: \_\_\_\_\_

	Gymnasts First Name	Last Name	Level	USA-G #	DOB	Age	Citizen (Y/N)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

16							
17							
18							
19							
20							

	Coaches First Name	Last Name	U100 Y/N	USAG #	Safety Exp.	Background Exp.
1						
2						
3						

Reproduce as needed  
Feb. 2014

**XCEL COMPETITION ENTRY FORM**

Rev.:

ONE ENTRY FORM PER DIVISION

RETURN TO [GYMJUDGE4@ME.COM](mailto:GYMJUDGE4@ME.COM)

Name of Meet: \_\_\_\_\_

Hosted By: \_\_\_\_\_

Meet Host: \_\_\_\_\_

Club: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

USA-G Club #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Number of Gymnasts:** \_\_\_\_\_ **Amount Due:** \_\_\_\_\_ **Club Check #:** \_\_\_\_\_

	Gymnasts First Name	Last Name	Division	USA G #	D.O.B	Age	Citizen (Y/N)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

16							
17							
18							
19							
20							

	Coaches First Name	Last Name	U100 Y/N	USAG #	Safety Exp.	Background Exp.
1						
2						
3						

Reproduce as needed

Rev.: Jan. 2015

***Injury Petition Form***

**Deadline Wednesday following the State Championship by 5:00pm local time**

**For State Championships: send your form to your State Administrative Committee Chairman For Regional Championships: send your form to your Regional Technical Committee Chairman (or other designated person).**

***Note: Notify the RACC by the Monday following the State Meet of any athletes who intend to petition to Regionals. Refer to Chapter Eight, page 88 in the current Women’s Rules and Policies under specific meet information.***

**\*\* If this form is not completed correctly, it may not be accepted.**

**It is the responsibility of the coach to provide all necessary information**

Meet Petitioning To: \_\_\_\_\_

Gymnast’s Name: \_\_\_\_\_ USA G # \_\_\_\_\_

Birth date: \_\_\_\_\_ Age and Level: \_\_\_\_\_

Coach’s Name: \_\_\_\_\_ Coaches Cell Phone: \_\_\_\_\_

Coach’s USA-G # \_\_\_\_\_ Coach’s E-Mail \_\_\_\_\_

Gym Name: \_\_\_\_\_ Gym Phone # \_\_\_\_\_ Fax: \_\_\_\_\_

**Address:**

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\_\_\_\_\_

**1. Photocopy Results of a minimum of one (1) Sanctioned Meet:**

Meet: \_\_\_\_\_ Competition Date: \_\_\_\_\_

Scores: Vault: \_\_\_\_\_ Bars: \_\_\_\_\_ Beam: \_\_\_\_\_ Floor: \_\_\_\_\_

**All Around Score:** \_\_\_\_\_

3. Licensed Medical Professional's written verification of illness or injury and release to return to gymnastics activity. Please specify DATE of return to gymnastics activity.

Reproduce as needed

**USA GYMNASTICS SCORE INQUIRY FORM**



USA GYMNASTICS.

Check One: Vault \_\_\_\_\_ Bars \_\_\_\_\_ Beam \_\_\_\_\_ Floor \_\_\_\_\_

Gymnast's Number: \_\_\_\_\_ Gymnast's Name: \_\_\_\_\_ Score: \_\_\_\_\_

This inquiry is based upon the following (check one):

1. Major Elements (comp) or Start Value (Opt.): \_\_\_\_\_
2. Neutral Deduction: \_\_\_\_\_
3. Special composition (Opt.): \_\_\_\_\_
4. Score Range: \_\_\_\_\_
4. Falls/Unusual Occurrences: \_\_\_\_\_

List all elements that receive difficulty and connection value

Judge's Use Only

Element/Additive Value	Description of Element(s)	Y	N

Coache's name: \_\_\_\_\_ Team: \_\_\_\_\_

Judge # 1                      Judge # 2                      Judge # 3                      Judge # 4                      Average

Start Value: \_\_\_\_\_

Score: \_\_\_\_\_  
Adjusted SV: \_\_\_\_\_  
Adjusted Score: \_\_\_\_\_

\_\_\_\_\_ Score Not Adjusted

\_\_\_\_\_  
**Signature of Chief Judge or Meet Referee.**

Reproduce as needed

**USA GYMNASTICS NJ Mobility Form**

**Name:**

Club:

Present League: \_\_\_\_\_

Present Level: \_\_\_\_\_

Future League: \_\_\_\_\_

Future level: \_\_\_\_\_

Reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The qualifying score to move in Levels 3-7 is 31.00 and Level 8 and above is a 34.00

**Level 8 and above are not eligible to be granted mobility.**

**SACC Brant Lutska** \_\_\_\_\_

Send form to:

**Brant Lutska USA-GYMNASTICS N.J. SACC 92 State Street, Perth Amboy, N.J. 08861**  
e-mail: [sacnj@gmail.com](mailto:sacnj@gmail.com)

Reproduce as needed

*REQUEST FOR JUDGES*

One Sheet per request

**MEET INFORMATION SHEET**

Club Name: \_\_\_\_\_

Address of Meet Site: \_\_\_\_\_  
**Street City State Zip**

Is this a Sectional/State Meet: \_\_\_\_\_ or Club Meet: \_\_\_\_\_

Date of Meet: \_\_\_\_\_ Start Time: \_\_\_\_\_

Emergency phone # at the meet site: \_\_\_\_\_

Type/Level of Meet: \_\_\_\_\_ # Sessions: \_\_\_\_\_ # Days: \_\_\_\_\_ Anticipated # Gymnasts: \_\_\_\_\_

Number of Judges: \_\_\_\_ Ratings: \_\_\_\_\_ Do you need a meet Referee? Yes \_\_\_\_ No \_\_\_\_\_

Are you willing to pay for Judges to travel to your meet (other than local Judges?)

Pennsylvania, New York, etc.? Yes: \_\_\_\_ No: \_\_\_\_

Are you willing to pay for Judges who do not carpool? Yes: \_\_\_\_ No: \_\_\_\_

Will you pay per diem? \_\_\_\_\_ or provide meals: \_\_\_\_\_

Judge's fees for all sanctioned meets follow the USAG Fee Scale.

**IMPORTANT** : If this request is received 31 days or more from date of meet WITH PAYMENT for \$3.00 per judge, payable to **NJ NAWGJ, MUST BE ENCLOSED**. If this request is received UNDER 30 days (RUSH REQUEST) or less from the date of the meet, a \$5.00 per judge check **MUST BE ENCLOSED**. If you call the assignor, Leslie Mcpeek (973) 786-7303 to cancel judges, an additional \$2.00 per judge cancellation fee will be charged. If canceled with less than 14 days notice, each judge canceled **MUST** be paid a fee equivalent to 2 hours judging time.

Meet Director: \_\_\_\_\_ Assignor: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Gym Phone: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Meet director e-mail: \_\_\_\_\_

**Mail to: Leslie McPeek**  
**15 Glen Cove Ave**  
**Andover, NJ 07821**  
**mcpeekrl@gmail.com**

Reproduce as needed

**USA GYMNASTIC'S JUDGE'S CONTRACT**

Date of issue: \_\_\_\_\_

Deadline to return: \_\_\_\_\_

Name of Meet: \_\_\_\_\_

Date (S): \_\_\_\_\_

Judges report time: \_\_\_\_\_

Meet time: \_\_\_\_\_

Day 1

Day 2

Day 3

Day 1

Day 2

Day 3

Meet location: \_\_\_\_\_

Type/Level of Meet: \_\_\_\_\_ Phone # of Meet site: \_\_\_\_\_

Number of round's/day: \_\_\_\_\_ Final? \_\_\_\_\_

Day 1

Day 2

Day 3

Payment arrangement: \_\_\_\_\_ Payment on day of Meet?: \_\_\_\_\_ Per Diem: \_\_\_\_\_

Travel arrangements: \_\_\_\_\_

Housing: \_\_\_\_\_

Hotel

Address

City

State

Special Meet arrangements: \_\_\_\_\_ Misc.: \_\_\_\_\_

Meet Director: \_\_\_\_\_ Assigning Official: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: ( ) Phone #: ( )

EXPENSE ESTIMATE: Please specify expenses listed below that will request for reimbursement.

Travel: \$.58/mile X \_\_\_\_\_ mile (miles round trip minus 30 miles) = \$ \_\_\_\_\_

Air travel: Airline: \_\_\_\_\_ Flight: \_\_\_\_\_ Airport: \_\_\_\_\_ Airfare: \$ \_\_\_\_\_

Arrival date: \_\_\_\_\_ Departure date: \_\_\_\_\_

Meals: For any meals not provided by meet director.

# of Breakfasts \_\_\_\_\_

# Lunches \_\_\_\_\_

# of Dinners \_\_\_\_\_

Local Meet: \$15.00 per day (for a maximum of 3hr. but less then 8 hr.

\$30.00 per day (for 8hr. or more).

Overnight Meets: \$10.00 per meal to a maximum of \$35.00 per day.

Lodging required: Wed. \_\_\_\_ Thurs. \_\_\_\_ Fri. \_\_\_\_ Sat. \_\_\_\_ Sun. \_\_\_\_ Mon. \_\_\_\_

Misc. Exp.: Airport parking \$ \_\_\_\_\_  
Travel to/from Airport (miles Return \_\_\_\_\_ X \$.58/mile) \$ \_\_\_\_\_  
Tolls \$ \_\_\_\_\_

Other (specify: \_\_\_\_\_) \$ \_\_\_\_\_

The undersigned judge acknowledges that he/she is bound by the USA-G Rules & Policies and Operating Code. The undersigned judge acknowledges that he/she has become familiar with such materials previous to the execution of this contract. Breach of this contract by the undersigned judge may result in disciplinary action by USA-Gymnastics. If any unforeseen problems arise in fulfillment of this contract, immediately contact the USA-Gymnastics assigning official.

The term and condition of your employment are governed by the sanctioning organization conducting the competition. Your signature on this agreement will acknowledge that you have read, understood and agree to abide by these terms and conditions.

The forgoing is accepted the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the undersigned USA-G official whose rating is \_\_\_\_\_.

Name: \_\_\_\_\_ Social Security #. \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Phone (H): \_\_\_\_\_ Phone (W): \_\_\_\_\_

USAG Professional #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ No \_\_\_\_\_ req. for all State, Regional & National

Return one copy to the assignor and the Meet Director. Retain one copy for your records.

Reproduce as needed

## JUDGES EVALUATION FORM

USA-Gymnastics N.J. State Committee is asking for your help.

In the process of submitting our recommendations of judges for the Levels 8, 9 and 10 Regional judging assignments etc, the committee is requesting that you fill out the Judges Evaluation Form that is provided. The Judges will be ranked by you the gymnastics community in an order of assignment. If a higher ranked judge cannot go to the level 9 or 10 Regional we will ask that they be asked to attend the level 8 Regional meet. These Judges with others will be judging our gymnast.

Please note that this evaluation form will be kept with the outmost **confidentiality**

Mail or E-mail back to Bill e-mail: [billpsiuk@optimum.net](mailto:billpsiuk@optimum.net)

Mail to: William Psiuk USA-Gymnastics N.J. 110 Fifth Ave. Brdley Beach, N.J. 07720

Meet Name, Type, Level: \_\_\_\_\_

Meet Date(s): \_\_\_\_\_ Host Club: \_\_\_\_\_

Number of Judges at each event: \_\_\_\_\_

### Vault:

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_

### Comments:

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### Bars:

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_

### Comments:

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### Beam:

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_

### Comments:

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### Floor:

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_

Judges name: \_\_\_\_\_ Rating: Above Par \_\_\_\_\_ Par \_\_\_\_\_ Below Par \_\_\_\_\_



**Comments:**

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Reproduce as needed

**MEET SITE EVALUATION FORM**

**Meet Name, Type, Level:** \_\_\_\_\_

**Host Club:** \_\_\_\_\_ **Meet Date(s)::** \_\_\_\_\_

**Meet Director(s):** \_\_\_\_\_

**Meet Format:** Traditional \_\_\_\_\_ Non-Traditional: \_\_\_\_\_

If Non-Traditional, describe Format: \_\_\_\_\_

**Check in time:** before 8am? Yes \_\_\_\_\_ No \_\_\_\_\_ **Last Routine:** finished after 10pm? Yes \_\_\_\_ No \_\_\_\_\_

If yes, list check-In time: \_\_\_\_\_ If yes, list finish of last routine: \_\_\_\_\_

**Total Time In Gym:** Over 5 hours (Report time to finish of Last Routine) for any Competitor? Yes \_\_\_\_ No \_\_\_\_\_

If yes, how long? \_\_\_\_\_

**Exceeded allotted number of judgments** per panel of judges in any Session? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, give details: \_\_\_\_\_

To your knowledge, did everyone on the competitive floor have a current **USA-G Professional or Athlete Number?**

Yes \_\_\_\_ No \_\_\_\_ If no., explain: \_\_\_\_\_

**If Level 3,4, 5 Meet:** Were proper Achievement Awards awarded? Yes \_\_\_\_ No \_\_\_\_

**Pre-Meet Information:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Parking:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Heat, AC, Lighting:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Restrooms:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Seating:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Concession:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Support Staff:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Equipment/Mats:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**PA & Music Systems:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

**Awards:** Above Par \_\_\_\_ Par \_\_\_\_ Below Par \_\_\_\_

Comments: \_\_\_\_\_

Coach: \_\_\_\_\_ Judge: \_\_\_\_\_ Other: \_\_\_\_\_ Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Mail or E-mail back to Bill e-mail: [billpsiuk@optimum.net](mailto:billpsiuk@optimum.net)**

Reproduce as needed

### FINANCIAL REPORT

Date of event: \_\_\_\_\_

Sanction #: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Meet Director: \_\_\_\_\_

*INCOME:*

Admission: ..... \$ \_\_\_\_\_

Entry Fees: # \_\_\_\_\_ X (Entry Fee) = \$ \_\_\_\_\_ \$ \_\_\_\_\_

Sponsor's Contribution: ..... \$ \_\_\_\_\_

Concession/Programs: ..... \$ \_\_\_\_\_

**TOTAL INCOME** ..... \$ \_\_\_\_\_

EXPENSES:

Facility Rental ..... \$ \_\_\_\_\_

Custodial Fees ..... \$ \_\_\_\_\_

Equipment Rentals/Shipping ..... \$ \_\_\_\_\_

USA-G Sanction Fee ..... \$ \_\_\_\_\_

Insurance ..... \$ \_\_\_\_\_

Awards ..... \$ \_\_\_\_\_

Duplication of forms ..... \$ \_\_\_\_\_

Postage ..... \$ \_\_\_\_\_

Phone ..... \$ \_\_\_\_\_

Concession/Programs ..... \$ \_\_\_\_\_

Other (specify) ..... \$ \_\_\_\_\_

**Judges Assignor's Fee** ..... \$ \_\_\_\_\_

**Judges Fee** ..... \$ \_\_\_\_\_

**Judges Travel exp.** ..... \$ \_\_\_\_\_

**Judges Hotel** ..... \$ \_\_\_\_\_

**Judges Meals** ..... \$ \_\_\_\_\_

**TOTAL JUDGES EXP.**..... \$ \_\_\_\_\_

**TOTAL EXPENSES** ..... \$ \_\_\_\_\_

NET PROFIT (LOSS) ..... \$ \_\_\_\_\_

Signature of Event Director: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

RETURN TO APPROPRIATE USAG OFFICIAL

Local, Sectional and State Meets .....

**NJ SECRETARY/TREASURER**

Junior Olympic Sectional, State, Regional, and Regional Elite ..... **Regional Chairman**

Junior Olympic National Championships (Level 10) & Level 9 East West ..... **Womens Administrative**

**Board Chairman USA GYMNASTICS Womens Jr. Olympic Program Manager**

**Mail or E-mail back to Bill e-mail: [billpsiuk@optimum.net](mailto:billpsiuk@optimum.net)**

**Mail to: William Psiuk USA-Gymnastics N.J. 110 Fifth Ave. Brdley Beach, N.J. 07720**

**DEADLINE: 2 WEEKS FOLLOWING THE EVENT**

**COACHES SIGN-IN FORM**

**Please have all participating coaches sign and confirm requested information**

**Coaches Sign In Sheet 1:**

Coaches, by providing your name and membership information below you are certifying that you are a current USA-Gymnastics professional Member in good standings, with current safety/risk management and background check certification, along with the proper discipline level to participate in stated sanctioned event.

The coaches sign in sheet must be returned along with the sanction report form

**Please make additional copies of this form if more space is needed.**

Coaches Name (Printed)	Pro/Intro Coach Number	Jr. Pro/Jr. Intro Coach Number	Membership Exp Date	Safety Exp Date	Background Check Exp Date


Reproduce as needed



**USA GYMNASTICS N.J. HANDBOOK & CLUB DIRECTORY  
CORRECTIONS/ADDITIONS/DELETIONS**

Send your corrections to USA-G-NJ William Psiuk 110 Fifth Ave. Bradley Beach, N.J. 07720  
e-mail [billpsiuk@optimum.net](mailto:billpsiuk@optimum.net)

**Club Directory:** changes or additions can be made on this form (please print clearly & one form per club).

**Club:**

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**Club phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Team Nickname:** \_\_\_\_\_

**e-mail :** \_\_\_\_\_

**Club Name Address:** \_\_\_\_\_

\_\_\_\_\_ **Street Address** \_\_\_\_\_ **City/State** \_\_\_\_\_ **Zip**

**Director(s):** \_\_\_\_\_

**Home phone:** \_\_\_\_\_

**Coache (s):**  
\_\_\_\_\_  
\_\_\_\_\_

**Directions:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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